### **Request for Records Disposition Authority**

**Records Schedule Number** 

DAA-0095-2018-0092

**Schedule Status** 

**Approved** 

Agency or Establishment

**Forest Service** 

Record Group / Scheduling Group

Records of the Forest Service

Records Schedule applies to

Agency-wide

Schedule Subject

Inventory, Monitoring, and Assessment Activities

Internal agency concurrences will

be provided

No

Background Information

Associated FS-Mission specific records retention schedule items currently approved by NARA that are NOT included as part of this

request: N1-95-10-4, item 128

#### **Item Count**

Number of Total Disposition Items			Number of Withdrawn Disposition Items
1	0	1	0

#### **GAO Approval**



## Outline of Records Schedule Items for DAA-0095-2018-0092

Sequence Number	
	Inventory, Monitoring, and Assessment Program Administration Disposition Authority Number: DAA-0095-2018-0092-0001



Sequence Number

1

Inventory, Monitoring, and Assessment Program Administration

Disposition Authority Number DAA-0095-2018-0092-0001

Records pertain to planning, standards based approach and framework, as well as coordination and collaboration. Inventory, monitoring, and assessment records include documentation of: • Land management activities regarding social, economic, and ecological evaluations of conditions and trends: • Collaboration within the Forest Service and with other land management partners to provide resource information that meets a wide range of needs. • Inventory, monitoring, and assessment activities; • Information management framework for all Forest Service inventory, monitoring, and assessment activities, including those under the direct authority and responsibility of each Deputy Chief; and broad authorities, management objectives, policies, responsibilities, and processes that support Forest Service land management activities. • Integrated Program Plans: Approved agency field unit plans for inventory, monitoring, and assessment activities. • Management and Administration: Correspondence and records relating to administration and management of integrated program plans; standards based approach and framework; and agency coordination and collaboration for inventory. monitoring, assessment, • Reports required by OMB, USDA, and other for inventory, monitoring, and assessment activities. • Standards-based approach and framework: Includes agency implementation plans, reviews, and associated documentation.

Final Disposition

**Temporary** 

item Status

**Active** 

Is this item media neutral?

Yes

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing? No

Manual Citation	Manual Title
FSH 6209.11, Chapter 40, Filecode 1940	Forest Service Records Management Handbook

GRS or Superseded Authority
Citation

N1-95-10-3/ 21
N1-95-10-3/ 22
N1-95-10-3/ 25
N1-95-10-3/ 26



Cutoff Instruction End of fiscal year.

Retention Period Destroy 10 year(s) after cutoff

**Additional Information** 

GAO Approval Not Required



# **Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## **Signatory Information**

Date	Action	Ву	Title	Organization
04/20/2018	Certify	Monica McGee	Records Officer	Forest Service - WO - ORMS - CRM
09/26/2018	Submit for Concur rence	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
10/01/2018	Concur	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
10/02/2018	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
10/03/2018	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist