Request for Records Disposition Authority

| Records Schedule Number | DAA-0095-2018-0107 |
|--|-------------------------------|
| Schedule Status | Approved |
| | |
| Agency or Establishment | Forest Service |
| Record Group / Scheduling Group | Records of the Forest Service |
| Records Schedule applies to | Agency-wide |
| Schedule Subject | Dam Management System |
| Internal agency concurrences will be provided | Νο |

Background Information

Item Count

| Number of Total Disposition | 5 | Number of Temporary | Number of Withdrawn |
|-----------------------------|---|---------------------|---------------------|
| Items | | Disposition Items | Disposition Items |
| 1 | 0 | 1 | 0 |

GAO Approval

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Outline of Records Schedule Items for DAA-0095-2018-0107

Sequence Number

1

Dam Management System Administration, Inventory, Operation and Maintenance Records

Disposition Authority Number: DAA-0095-2018-0107-0001

1

Records Schedule Items

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| Sequence Number | | | | |
|-----------------|---|---|---|--|
| 1 | Dam Management System Administration, Inventory, Operation and Maintenance Records | | | |
| | Disposition Authority Number | DAA-0095-2018-0107-0001 | | |
| | Records, including correspondence, regarding dam management systems; dam inventory and related records; and dam operation and maintenance not covered elsewhere in this schedule. | | | |
| | Final Disposition | Temporary | | |
| | Item Status | Active | | |
| | Is this item media neutral? | Yes | | |
| | Do any of the records covered by this item currently exist in electronic format(s) other than e- mail and word processing? | n | | |
| | Manual Citation | | Manual Title | |
| | FSH 6209.11, Chapter 40, F 7570 | ilecode | Forest Service Records Management Handbook | |
| | GRS or Superseded Authority Citation | N1-95-10-9, N1-95-10-9, N1-95-10-10 | item 80 | |
| | Disposition Instruction | | | |
| | Cutoff Instruction | End of FY in which dam is decommissioned | | |
| | Retention Period | Destroy 10 year(s) after cutoff | | |
| | Additional Information | | | |
| | GAO Approval | Not Require | d | |

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

| Date | Action | By | Title | Organization |
|------------|----------------------------|---------------------|--|---|
| 04/17/2018 | Certify | Monica McGee | Records Officer | Forest Service - WO - ORMS - CRM |
| 09/11/2018 | Return for Revisio n | Carly Docca | Archives Specialist | National Archives and Records Administration - ACRA |
| 09/11/2018 | Submit For Certific ation | Chandra Allred | Region 2 Records M anager | Region 2 - Resource Information |
| 09/11/2018 | Certify | Chandra Allred | Region 2 Records M anager | Region 2 - Resource Information |
| 11/08/2018 | Submit for Concur rence | Carly Docca | Archives Specialist | National Archives and Records Administration - ACRA |
| 11/08/2018 | Concur | Kate Flaherty | Appraiser | National Archives and Records Administration - ACRA |
| 11/20/2018 | Concur | Margaret Hawkins | Director of Records Management Servic es | National Records Management Program - ACNR Records Management Services |
| 11/26/2018 | Approve | David Ferriero | Archivist of the Unite d States | Office of the Archivist - Office of the Archivist |