

REQUEST FOR RECORDS DISPOSITION AUTHORITY		71-095-04-1	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) WASHINGTON, DC 20408		DATE RECEIVED 2-4-2004	
1. FROM (Agency or establishment) Department of Agriculture		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION United States Forest Service			
3. MINOR SUBDIVISION Rocky Mountain Research Station			
4. NAME OF PERSON WITH WHOM TO CONFER Rita Morgan	5. TELEPHONE 703-605-4910	DATE 12-19-04	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 1-29-04	SIGNATURE OF AGENCY REPRESENTATIVE <i>Rita Morgan</i>	TITLE <i>Assistant Director Office of Regulatory & Management Services</i>	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Fire Regimes for Fuels Management and Fire Use Databases, 1986-2000 This one-time project begun in 1997, maps and characterizes historic natural fire regimes and current vegetation conditions. The objective of the study was to provide managers with national-level data on current conditions of vegetation and fuels developed from ecologically based methods to determine which areas estimated to have high fuel accumulations represent the highest priorities for treatment. The system includes seven coarse-scale 1-km resolution, spatial data layers for the conterminous United States and supports national-level fire planning and risk assessments. Four layers evaluate ecological conditions and risk to ecosystem components. Three layers support assessments of the potential hazards and risks to public health and safety.		

7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
-------------	---	-----------------------------------	----------------------------------

Six of the layers are in GIS format. The remaining part of the system is the National Fire Occurrence, 1986 to 1996, a database of Federal and non-Federal fire occurrences used to build aspects of the GIS layers.

This project supports the basic mission of the USFS [i.e. the Federal Land Policy and Management Act of 1976 (90 Stat.2743)].

A. National Fire Occurrence, Federal and State Lands Database

This is a database and GIS coverage of natural and human-caused fire occurrences. The database is composed of three data files, the Federal Fire Occurrence Database; State County Fire Database, and State Point Fire Database.

1. Version v. 1999.

Disposition: **PERMANENT.** Transfer to NARA immediately upon approval of this schedule.

2. Version v. 1986-1996.

Disposition: Temporary. Destroy earlier versions immediately upon approval of this schedule.

B. Geographic Information System Data layers, including Wildland Fire Risk to Flammable Structures, Current Cover Types, and Potential Fire Characteristics. National Fire Occurrence, Federal and State Lands.

1. Version v. 2000 (GIS Layers). Data layers uniquely created as part of this significant project. Each data layer was developed through the integration of two or more data sources.

Disposition: **PERMANENT.** Transfer the data layers to NARA immediately upon approval of this schedule in accordance with NARA's GIS standards and guidelines.

2. Version v. 1986-1996.

Disposition: Temporary. Destroy earlier versions immediately upon approval of this schedule.

C. System Documentation

Disposition: **PERMANENT**. Transfer to NARA with associated data files described in items a and b.

D. Electronic Mail and Word Processing System

1. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

Disposition: Temporary. Delete within 180 days after the recordkeeping copy has been produced.

2. Copies used for dissemination, revision, or updating, that are maintained in addition to the recordkeeping copy.

Disposition: Temporary. Delete/destroy when dissemination, revision, or updating is completed.

NOTE:

This job is for one-time use only for the records described above, which consist of one CD ROM and data files on a local hard drive, all in the physical custody of NARA/NWME.