

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>				NI-09505-1	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) WASHINGTON, DC 20408			DATE RECEIVED  10/1/04		
1. FROM (Agency or establishment)  United States Department of Agriculture			<b>NOTIFICATION TO AGENCY</b>		
2. MAJOR SUBDIVISION  Forest Service					
3. MINOR SUBDIVISION  Fire and Aviation Management					
4. NAME OF PERSON WITH WHOM TO CONFER  Ted Dukes 703-605-4596 Penny Sternberg 208-387-5284		5. TELEPHONE	DATE  1-12-05	ARCHIVIST OF THE UNITED STATES  <i>John W. Paul</i>	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required: <input type="checkbox"/> is attached: or <input type="checkbox"/> has been requested.					
Date <i>6/29/04</i>	Signature of Agency Representative <i>Shelma G. Strong</i>			Title Director, Office of Regulatory and Management Services	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)		

~~1. **National Interagency Fire Management Integrated Database (NIFMID)**~~

~~NIFMID consists of wildland fire reports and weather information collected in a subset of NIFMID named Weather Information System (WIMS). NIFMID includes fire incident reports beginning in 1970 and daily weather observations beginning in 1972. The fire data covers the United States, territories, and possessions.~~

~~**Disposition: PERMANENT**~~

~~NIFMID records will be transferred to NARA in accordance with regulations existing at the time of the transfer and on a media and manner to be agreed upon by both parties at the time of the transfer. Since NIFMID is an active system, records should be~~

1. **National Interagency Fire Management Integrated Database (NIFMID)**  
Consist of wild land fire reports and weather information. Includes fire incident reports beginning in 1970 and daily weather observations beginning in 1972. The fire data covers the United States, territories, and possessions.

- a. **Inputs.** Includes fire information transmitted from FIRESTAT (Fire Statistics System) and weather information transmitted from RAWS (Regional Area Weather Station) and manual weather data inputs at local sites.

- 1.) Inputs from FIRESTAT are covered by item 2, below.

- 2.) Inputs from RAWS.

TEMPORARY. Delete after data has been incorporated into NIFMID and verified. (NOTE: RAWS has not been scheduled and data unique to that system cannot be deleted.)

- b. **System data.** Wildland fire reports and weather information.

PERMANENT.

1. 1970-1999: Transfer immediately to NARA on a media and manner to be agreed upon by both parties and in accordance with regulations existing at the time of the transfer.
2. 2000 and on: Cut off data at the end of five years. Transfer directly to NARA on a media and manner to be agreed upon by both parties and in accordance with regulations existing at the time of the transfer.

- c. **Outputs.** Standard forms, fire number summaries, fire and basic weather reports, and other reports

TEMPORARY. Destroy or delete when no longer needed.

- d. **Documentation.** Data dictionaries, table structures, manuals, description of code information and other necessary documentation.

PERMANENT.

1. 1970-1999: Transfer immediately to NARA with accompanying data.
2. 2000 and on: Transfer to NARA with appropriate data.

2. **Fire Statistics System (FIRESTAT) (Please note: FIRESTAT is being converted to a web-based application with a centralized database. There will be no local data following implementation. Implementation is scheduled for December, 2004.)**

a. **Inputs. Fire incident data from local forest employees.**

**TEMPORARY. Delete once information has been entered into system.**

b. **System data.**

**TEMPORARY. Delete when no longer needed by local office.**

c. **Outputs. Various reports and information generated for submission to NIFMID.**

**TEMPORARY. Delete once information has been entered into NIFMID and verified and when no longer needed by local office.**

d. **System documentation.**

**TEMPORARY. Destroy or delete when superceded or no longer needed.**