

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-95-06-4	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 3-2-2006	
1. FROM (Agency or establishment) U.S. Department of Agriculture		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Forest Service			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Mike Barrowcliff	5. TELEPHONE NUMBER 208-287-5280	DATE 2/16/02	ARCHIVIST OF THE UNITED STATES <i>John W. [Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 4/27/06	SIGNATURE OF AGENCY REPRESENTATIVE <i>David N. Pearce</i>		TITLE Records Officer
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Fire Effects Information System (FEIS) See attached sheets		

*At 7/27/07 copies sent to Agency, NARA, NARME, NARMA, NARCT
NR*

1. NAME OF SYSTEM: Fire Effects Information System (FEIS)

Applicability: Agency-wide

Description: The Fire Effects Information System provides up-to-date summaries of scientific knowledge about fire effects on plants and animals. The FEIS database contains literature reviews taken from current English-language literature of almost 900 plant species, about 100 animal species, and 16 Kuchler plant communities found on the North American continent. The emphasis of each review is fire and how it affects each species.

a. Inputs Information found within the FEIS is received from scientific literature, government publications, internet, and individual researchers and managers.

TEMPORARY. Delete/Destroy after the data has been entered into the master file or database and Verified, or when no longer required to support reconstruction.

b. Master File. Literature reviews dating from 1986 – present.

PERMANENT. Copy data offline annually. Transfer an annual snapshot to the National Archives at the end of each calendar year in accordance with 36 CFR 1228.270

c. Outputs. Online literature reviews.

TEMPORARY. Destroy/Delete when no longer needed for agency business.

d. Documentation. User guides for plant species and web-based tutorials.

PERMANENT. Transfer to the National Archives along with the Master File (Item 1b) in accordance with 36 CFR 1228.270