| -   |                          |  |                            |         |  |                  |                                    |  |
|---|--------------------------|--|----------------------------|---------|--|------------------|------------------------------------|--|
| REQUE   | ST FO                    | R RECORDS DISPOS   | SITION AUTHORITY           | JOB     | NUMBER   | N1-95- 🞾 /       | ,                                  |  |
| To NATIONAL ARCHIVES and RECORDS ADMINISTRATION<br>8601 Adelphi Road (NWML) College Park, MD 20740-6001 |                          |  |                            | DAT     | DATE RECEIVED 10/6/09  |                  |                                    |  |
| 1 FROM (A   | Agency or e              | establishment)   |                            |         | NOT  | IFICATION TO AGE | NCY                                |  |
| U S Department of Agriculture   |                          |  |                            |         | In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |                  |                                    |  |
| 2 MAJOR   | SUBDIVISI                | ON   | ·                          |         |  |                  |                                    |  |
| Fore  | est Serv                 | ICe  |                            |         |  |                  |                                    |  |
| 3 MINOR S   | SUBDIVISI                | ON   |                            | _       |  |                  |                                    |  |
| 4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE  |                          |  | DAT                        | E A     | RCHIVIST OF THE  | UNITED STATES    |                                    |  |
| Monica McGee, mmcgee@fs fed us (202) 205-0442   |                          |  | K                          | TANIK   | Derla  | 2                |                                    |  |
| retention   | periods sp<br>nual for G | sal on the attached <u>3</u> page(s)<br>becified, and that written conc<br>uidance of Federal Agencies,<br><u>X</u> is not required, <u>is att</u><br>SIGNATURE OF AGENCY RE | ached, or has been request | ccountu |  |                  |                                    |  |
| 9/30/2009 /s/ Monica McGe   |                          | /s/ Monica McGee   | R. M. Jee                  |         | Records Officer  |                  |                                    |  |
| 7 Item<br>No  | Fores                    | <sup>1</sup> 8 DESCRIPTION OF ITEM ANI<br>t Service Web Sites  | D PROPOSED DISPOSITION     |         |  | R SUPERSEDED     | 10 ACTION TAKEN<br>(NARA USE ONLY) |  |
|   | See a                    | attached sheets  |                            |         |  |                  |                                    |  |
|   | Com                      |  |                            |         |  |                  |                                    |  |
|   | sched                    | e of the electronic reco<br>dule are subject to the<br>5 C 552a  | •                          |         |  |                  |                                    |  |

|    | `  |  |
|----|--|--|
| 1. | USDA/Forest Service Public Website (www fs.fed.us)   |  |
|    | <b>Description:</b> The fs fed us website is intended to provide<br>the American public with information about the<br>USDA/Forest Service The site includes links covering<br>recent news items, projects and policies, photographs,<br>regulations, recreational activities, passes and permits,<br>employment opportunities, et cetera   |  |
|    | Primary customers are the general public, including<br>researchers, interested in the work of the USDA/Forest<br>Service Internal customers include agency scientists,<br>researchers, administrative personnel, line officers, and<br>other USDA components that depend on the website for<br>information about the Forest Service, including (but not<br>limited to) environmental projects being conducted at<br>various national forests |  |
|    | <ul> <li>Web content consists of USDA/Forest Service<br/>web pages that contain duplicate information<br/>maintained in other USDA/FS recordkeeping<br/>systems</li> </ul>   |  |
|    | Disposition Temporary Delete these pages as they are superseded and no longer needed for reference   |  |
|    | b Design, management, and technical operation records, including log files.  |  |
|    | Disposition Temporary Cut off at the end of the<br>calendar year or when superseded or obsolete<br>Destroy one year after cut off  |  |
| 2. | USDA/Forest Service Internal Website ( <u>http://fsweb/</u> )  |  |
|    | <b>Description:</b> The <u>http //fsweb/</u> website is intended to provide Forest Service employees (and others granted access by the Forest Service) with information about the agency. The site includes links covering recent news items, projects and policies, photographs, regulations, recreational activities, passes and permits, employment opportunities, et cetera  |  |
|    | a. Web content consists of Forest Service Internal<br>web pages that contain duplicate information<br>maintained in other USDA/Forest Service<br>recordkeeping systems   |  |
|    | Disposition Temporary Delete these pages as they are superseded and are no longer needed for reference   |  |
|    | b Design, management, and technical operation records, including log files.  |  |
|    | Disposition TEMPORARY Cut off at the end of the calendar year when superseded or obsolete Destroy one year after cutoff  |  |

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