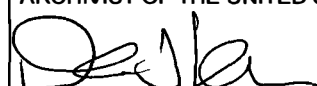



REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-95- 10 /	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION 8601 Adelphi Road (NWML) College Park, MD 20740-6001		DATE RECEIVED 10/6/09	
1 FROM (Agency or establishment) U S Department of Agriculture		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Forest Service			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Monica McGee, mmcgee@fs.fed.us	5 TELEPHONE (202) 205-0442	DATE 10/11/09	ARCHIVIST OF THE UNITED STATES 
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 9/30/2009	SIGNATURE OF AGENCY REPRESENTATIVE  /s/ Monica McGee	TITLE Records Officer	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION Forest Service Web Sites See attached sheets Some of the electronic records covered by this schedule are subject to the Privacy Act of 1974, 5 U S C 552a	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)

1.

USDA/Forest Service Public Website ([www fs.fed.us](http://www.fs.fed.us))

Description: The fs fed us website is intended to provide the American public with information about the USDA/Forest Service. The site includes links covering recent news items, projects and policies, photographs, regulations, recreational activities, passes and permits, employment opportunities, et cetera.

Primary customers are the general public, including researchers, interested in the work of the USDA/Forest Service. Internal customers include agency scientists, researchers, administrative personnel, line officers, and other USDA components that depend on the website for information about the Forest Service, including (but not limited to) environmental projects being conducted at various national forests.

- a. **Web content** consists of USDA/Forest Service web pages that contain duplicate information maintained in other USDA/FS recordkeeping systems.

Disposition: Temporary. Delete these pages as they are superseded and no longer needed for reference.

- b. **Design, management, and technical operation records, including log files.**

Disposition: Temporary. Cut off at the end of the calendar year or when superseded or obsolete. Destroy one year after cut off.

2.

USDA/Forest Service Internal Website (<http://fsweb/>)

Description: The <http://fsweb/> website is intended to provide Forest Service employees (and others granted access by the Forest Service) with information about the agency. The site includes links covering recent news items, projects and policies, photographs, regulations, recreational activities, passes and permits, employment opportunities, et cetera.

- a. **Web content** consists of Forest Service Internal web pages that contain duplicate information maintained in other USDA/Forest Service recordkeeping systems.

Disposition: Temporary. Delete these pages as they are superseded and are no longer needed for reference.

- b. **Design, management, and technical operation records, including log files.**

Disposition: TEMPORARY. Cut off at the end of the calendar year when superseded or obsolete. Destroy one year after cutoff.