

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-95-86-2

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED
12-09-85

1. FROM (Agency or establishment)

US Department of Agriculture

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

Forest Service

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

Office of Information

4. NAME OF PERSON WITH WHOM TO CONFER

Norina G. Mosby

5. TELEPHONE EXT.

235-2539

DATE

12/4/85

ARCHIVIST OF THE UNITED STATES
SIGNATURE OF THE ARCHIVIST IS
NOT REQUIRED FOR APPROVAL OF
PERMANENT RETENTION OF RECORDS

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

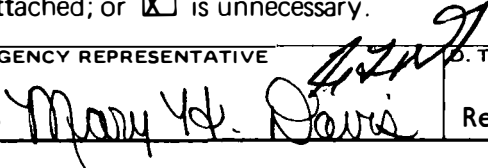
A. GAO concurrence: is attached; or is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

Mary H. Davis



Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
(NARS USE ONLY)

This item was withdrawn from NC1-95-83-11 for further disposition development.

This disposition schedule reflects a three-year agreement signed by the Forest Service and the National Agricultural Library (NAL) outlining changes in responsibility for the management and maintenance of the Permanent Image Collection (PIC).

The Forest Service will send photographs and documentary data of archival value to NAL. NAL will manage and maintain the Permanent Image Collection and transfer the negatives to the Still Photo section of the National Archives and Records Administration. The photos remain the property of the Forest Service until they are transferred to NARA.

NAL will also support and maintain the machine-readable database. Presently, the database is located at Fort Collins Computer Center (FCCC).

A copy of the three-year agreement is attached.

2 items