

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB #

N1-95-86-6

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED
6-26-86

1. FROM (Agency or establishment)

US Department of Agriculture

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

Forest Service

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Norina G. Nosby

5. TELEPHONE EXT.

235-2539

DATE

10-3-86

ARCHIVIST OF THE UNITED STATES

Frank S. Burke

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE

6/24/86

C. SIGNATURE OF AGENCY REPRESENTATIVE

Mary H. Davis
Mary H. Davis

D. TITLE

Records Management Officer

7. ITEM NO.

1

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

This portion of the disposition instructions was omitted from Job # 95-84-3 covering computer-based records documenting the ADVENT system. The Washington Office level maintains responsibility for the record and is covered in the above job number.

This schedule covers the destruction of print outs from the Master Project and Definition Files, Budget Formulation and Final Budget Allocation Files and other Reports, created at all other levels (Regions, Stations, Supervisor's Offices, Ranger Districts, and so forth.)

1930-3 Program Planning and Allocation Data Base Files

b. All Other Offices: Printouts: Destroy printouts when need ceases.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

Copy sent to Agency, v. NAF 10-8-86, encl.