

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-95-86-8

DATE RECEIVED

8-14-86

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)

U.S. Department of Agriculture

2. MAJOR SUBDIVISION

Forest Service

3. MINOR SUBDIVISION

Resources Programs and Assessment Staff (RPA)

4. NAME OF PERSON WITH WHOM TO CONFER

Norina G. Mosby

5. TELEPHONE EXT.

235-2539

DATE

2-27-87

ARCHIVIST OF THE UNITED STATES

James H. Burk

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE C. SIGNATURE OF AGENCY REPRESENTATIVE D. TITLE

8/11/86

Mary H. Davis *Mary H. Davis*

Records Management Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

The Forest Service has responsibility for making recommendations on the nation's renewable resources under Public Law 93-378. Recommendations are developed in two steps. First, an Assessment of the demand for and supply of forest and range land renewable resources, including minerals is conducted. Then, a Forest Service Program is developed that responds to the needs identified in the Assessment.

Before an assessment is made, the RPA and FRER (Forest Resource and Economic Research) Staffs and designated resource specialists propose studies to gather information and analyze different assumptions made about future demand and supply of renewable resources. The studies provide data and techniques for analysis in the Assessment report, which are jointly prepared by the RPA and FRER staffs. Renewable resources examined include recreation, wilderness, wildlife and fish, range, timber, water, minerals, and their interactions. The results of the studies are also used in preparing an Environmental Impact Statement for the Program. Assessment documents are transmitted to Congress every ten years; the Program, every five years.

All changes to this proposed schedule have been approved by:

Edward W. Morris 11/18/86
NARA Appraiser date

James H. Burk 11/19/86
Agency representative date

3/4/87 FS-NNF-NNA

1 1910-7 RPA Special Studies (Studies conducted to support the RPA Assessment or Program activities. These studies relate to supply and demand for natural resources, economic values, and other activities in support of the RPA process. The case file includes approved proposals and funding, progress reports, contracts or cooperative agreements, projects conducted to support the studies and final reports.) Establish case file by study number assigned by the Washington Office.

Washington Office:

(a) Final Report. Permanent. Offer to NARA 25 years after the casefile is closed.

(b) Remaining casefile material: Destroy 25 years after the casefile is closed.

Regions and Area, and Experiment Stations: Destroy records 25 years after case file is closed.

All Other Offices: Destroy records 5 years after case file is closed.

Unfunded proposals: All Offices: Destroy in agency when obsolete.