

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK

JOB #

**NI-95-87-19**

**TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED  
**8-19-87**

1. FROM (Agency or establishment)  
US Department of Agriculture

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION  
Forest Service

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION  
Watershed and Air Management Staff

4. NAME OF PERSON WITH WHOM TO CONFER  
Norina G. Mosby

5. TELEPHONE EXT.  
235-2539

DATE  
**3-21-88**

ARCHIVIST OF THE UNITED STATES  
WITHDRAWN

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 8/11/87	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Mary H. Davis</i> Mary H. Davis	D. TITLE Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>The Watershed and Air Management Staff has responsibility for providing guidance and direction in complying with the Clean Air Act to protect National Forest Systems lands and resources affected by air pollution.</p> <p>Special protection has been given to 88 Forest Service Wildernesses by the Clean Air Act. These clean air areas were designated as class I areas where very little additional air pollution would be allowed and special protection is given to air quality related values (AQRVs). AQRVs are features or properties of an area affected in some way by air pollution. Examples would be visibility, odor, flora, fauna, soil, water, geological feature, and cultural resources.</p> <p>The Forest Service works closely with the Federal Environmental Protection Agency, State Air Regulatory Agencies, and other Federal Land Management organizations in air resource management. Many Forest Service records document activities with these agencies, interested businesses, research and environmental groups and individuals. Currently, most correspondence involves the Washington Office and Regional Offices levels, and some Forest Supervisors Offices.</p> <p>These records have never been scheduled before.</p>		WITHDRAWN

1 **2580 Air Resource Management** (Includes general correspondence from coordination with the Environmental Protection Agency, The National Park Service, The Fish and Wildlife Service, and The Bureau of Land Management; correspondence related to the management of the program in such areas as the State Implementation Plans, smoke management; and other records too broad to file under the secondary or tertiary codes in this series.) Establish casefiles as needed. Apply retention period after the file is closed.

Washington Office and Regions: Destroy records when 10 years old.

All Other Offices: Destroy records when 5 years old.

2 **2580-1 Inquiries** (Includes routine transmittals and inquiries.)

All Offices: Destroy records when 3 months old (GRS 14-3)

3 **2580-2 Class I Areas** (Includes general correspondence and other records related to the identification, protection, and management of National Forest lands designated as Class I areas including problems associated with air quality related values in those areas and redesignation proposals submitted from States.) Establish case files as needed. Apply retention period after the file is closed.

Regions and Supervisor's Office: Destroy records when 10 years old.

All Other Offices: Destroy records when 5 years old.

4 **2580-3 Prevention of Significant Deterioration (PSD)** (Casefiles containing the application, data collected that determines the effects of a proposed major emitting facility and concurrences or non-concurrences with EPS's proposed exemptions and variances, and approvals.)

Regions: Retain casefile the life of facility. Destroy casefile 3 years after the life of the facility.

All Other Offices: Destroy record material 5 years after permit is approved.

5 **2580-4 Training** (Includes correspondence and records related to training personnel in this agency, States and other agencies.)

All Offices: Destroy records when 5 years old or 5 years after completion of a specific training program.

Note: Follow retention periods for audio-visual training materials under 1640 series.

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6 **2580-5 Inventorying and Monitoring of Resource Values Affected by Air Pollution** (Includes general correspondence and other records related to guidelines and issues; reports and summary of data.) Establish casefiles as needed. Apply retention period after the file is closed.

Regions and Supervisor's Offices: Destroy records when 10 years old.

All Other Offices: Destroy records when 5 years old.

7 **2580-6 Pollutants** (Includes general correspondence on different types of pollutants and their effects on the environment.)

All Offices: Destroy material when no longer needed for reference.

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