

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-95-93-1	DATE RECEIVED 6-10-93
1. FROM (Agency or establishment) U. S. Department of Agriculture		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U. S. Forest Service		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdraw" in column 10.	
3. MINOR SUBDIVISION		DATE 10-25-93	ARCHIVIST OF THE UNITED STATES <i>Candy Hickamp Peterson</i>
4. NAME OF PERSON WITH WHOM TO CONFER Norina G. Mosby	5. TELEPHONE 703-235-2539		

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 6/8/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Special Use Permits.</p> <p>Case files consisting of active authorizations, superceded authorizations, financial analyses, correspondence and reports (except material under 2730, 2770 and 2820). (See sec. 44.4 for retention period for records created under Alaska Native Claim Settlement Act of 1971.) Establish case file by kind of use, permittee or other identifying information.</p> <p>Significant Case Files.</p> <p>Case files for important activities, including cultural resources permits and outfitters and guide services and for significant structures or improvements, such as hydroelectric projects, resorts, ski areas and residences, as well as other permits that Special Uses Administrators deem to be historically valuable.</p> <p><b>PERMANENT.</b> Transfer to National Archives 5 years after case file is closed.</p> <p><i>Copies sent to Agency, NNA, NNW, NNT, NCF, NIA 11/2/93</i></p>		

## 2. Routine Case Files.

Case files for other activities or improvements that are not deemed to be significant, such as signs, mailboxes, vendors, et cetera.

**TEMPORARY.** Destroy 3 years after case file is closed.

**Supersedes N1-95-88-1/2270-2.**