

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-095-99-1	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 5/15/2000	
1 FROM (Agency or establishment) Department of Agriculture		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Forest Service		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Laura Cahall	5 TELEPHONE 703-605-4572	DATE 10-4-00	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 2/25/00	SIGNATURE OF AGENCY REPRESENTATIVE <i>Laura P. Cahall</i>	TITLE <i>National Records Manager</i>	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	WNRC Project See attached		

**WNRC PROJECT
USDA FOREST SERVICE, RG 95**

N1-095-99-1

1. Program Records of the Division of Recreation and Lands

Includes records relating to cooperation, recreation plans, wilderness areas, summer home areas, five-year recreation program, special use fees study and specific recreational uses of various forests Arranged alphabetically by general subject heading and thereunder by region or more specific subject ca 1943-57

Permanent Transfer to the National Archives in January 2001

WNRC Accession 61-A-1087, Boxes 45-46

Justification Program records of a major Forest Service division

2. Correspondence with Federal Agencies (Forest Service file code 1520)

Copies of letters and memorandums to and from various Federal agencies concerning staff liaisons, administrative matters dealing with inter-agency advisory groups and civil defense, and information copies of inter-agency advisory group summaries Includes drafts of material for President's Conservation Message, 1962

Temporary Destroy upon approval of this schedule

WNRC Accession 65-E-2417, Box 15 (partial)

WNRC Accession 65-A-2473, Box 3 (partial)

WNRC Accession 70-Z-1341, Box 69 (partial)

Justification Routine administrative correspondence

3. Correspondence Concerning Cartography (Forest Service file code 5660)

Copies of letters and memorandums with regional offices regarding standards for maps, the development and modifications of maps, and orders for maps Includes copies of some maps with proposed changes or corrections

Temporary Destroy upon approval of this schedule

WNRC Accession 65-E-2417, Boxes 16 (partial) - 17 (partial)

Justification. Routine correspondence related to creating and updating maps. Record copies of maps are permanent under Forest Service filing codes 7140-1-1A, -1-2A and -2-1A

4. Land Line Location Correspondence (Forest Service file code 5680)

Correspondence with regional offices related to surveying and marking boundary lines on Federal lands and between Federal and private lands

Temporary Destroy upon approval of this schedule

- WNRC Accession 65-A-1789, Box 9 (partial)
- WNRC Accession 65-A-2417, Box 18 (partial)

Justification. Routine correspondence regarding boundary line locations and boundary marking activities

5. Timber Management Reports

Regional quarterly reports containing statistics about the value, quantity, and type of timber cut during the quarter. Includes records filed under Forest Service filing codes 2490 and 2490-1

Temporary Destroy upon approval of this schedule

- WNRC Accession 60-G-0931, Boxes 93-95 (Box 95 NOS)
- WNRC Accession 76-102, Boxes 2 (partial) and 6 (partial)
- WNRC Accession 79-126, Box 2
- WNRC Accession 81-B-0008, Box 9

Justification. Routine periodic regional reports. The later automated versions of these reports are scheduled as temporary in Supervisor Offices and Ranger Districts under Job No. N1-095-90-2, Forest Service filing code 6500-7. Commercial timber sales policy records are permanent under Forest Service filing code 2430. Other non policy-related records are scheduled as temporary.

6. Correspondence Concerning Buildings, Water, and Sanitation (Forest Service file code 5650)

Correspondence with Regional Offices regarding plans, preliminary sketches, landscaping, improvements, and policy statements concerning buildings on Federal properties. Arranged chronologically by fiscal year, thereunder by region and then by topic ca. 1961-62

Permanent Transfer to the National Archives in January 2001

- WNRC Accession 65-A-2473, Box 1 (partial), 3 (partial), 4 (partial)

- WNRC Accession 68-D-0771, Box 16 (partial)
- WNRC Accession 68-E-0771, Boxes 7-15 (partial)
- WNRC Accession 69-M-2209, Box 48 (partial)

Justification Records deal with Forest Service policies concerning the construction of structures and landscaping on Federal property and the related environmental effects

7. Timber Management Reporting System Development Files

Background records on the development of the Timber Management Information System, including mock spreadsheets, printer spacing chart, comments on forms for gathering data, and related correspondence Arranged chronologically. 1975

Permanent Transfer to the National Archives in January 2001

WNRC Accession 80-0008, Box 10 (partial)

Justification Records document the development of the Timber Management Information System, a major Forest Service electronic system

8. Wildland Studies Records (Forest Service filing code 5520)

Correspondence and reports dealing with Indian lands in Wisconsin, land classification in Tennessee, proposed Thoreau National Forest in Massachusetts, and general topics about Indian lands and the development of proposed "mini-forests". Arranged chronologically by fiscal year 1967-73

Permanent. Transfer to NARA in January 2001

· WNRC Accession 80-0008, Box 21 (partial)

Justification Records document Forest Service interactions with Native Americans and policy development for managing undeveloped lands

9. Naval Stores Conservation Program Documentation

Includes participation summaries, program statistics, naval stores funds data, chemical stimulation and turpentine production information, and maps ca 1936-54 Arranged chronologically by calendar year and thereunder by type of record

Permanent Transfer to the National Archives in January 2001

· WNRC Accession 66-I-1574, Boxes 15-16

Justification Records document Forest Service participation in the NSCP program prior to, during, and immediately after the World War II period

10. Land Utilization Source Materials

Background information concerning land utilization and resettlement projects Includes reports and other materials from the USDA Resettlement Administration and the National Resources Planning Board Includes reports, blank forms, and memorandums.

Temporary:
Destroy upon approval of this schedule

- WNRC Accession 67-L-4085, Box 34

Justification Reference copies of documents created by the Resettlement Administration and the National Resources Planning Board

11. Programs Records of the Division of Fire Control

Includes records relating to equipment development, plans, legislation, supervision, cooperation, forest fire studies, and various fire control subjects ca 1943-54. Arranged by subject.

Permanent Transfer to the National Archives in January 2001

- WNRC Accession 59-A-0063, Boxes 1-14

Justification Records document the program of a major Forest Service division during and after the World War II period

12. Program Records of the Division of Timber Management

Includes records relating to insect control, planting, timber sales, cooperation, plans, free use reports, improvements, communications, legislation, and supervision ca 1930-55 Arranged by subject

Permanent Transfer to the National Archives in January 2001

- WNRC Accession 59-B-0063, Boxes 15-25

Justification Records document the program of a major Forest Service division

13. Native American Rights and Claims Records, Klamath Forest (Forest Service filing code 5550A)

Includes descriptions of tribal lands comprising the Klamath Forest National Wildlife Refuge, policy for disposal of lands, and news clippings concerning the reservation

Permanent Transfer to the National Archives in January 2001

WNRC Accession 68-C-5243, Box 94

WNRC Accession 68-V-5243, Box 81

Justification Rights and interest records containing essential evidence that documents Forest Service dealings with Native American claims on Federally-owned property

14. Multiple Use Records (Forest Service filing code 2100)

Includes reports from various Forest Service Regions and Forests providing direction on how to deal with using Forest Service property for a variety of uses Arranged chronologically by fiscal year ca 1963-65.

Permanent Transfer to the National Archives in January 2001

WNRC Accession 72-E-3046, Box 173 (partial)

WNRC Accession 74-0001, Box 13 (partial)

Justification Contains information about the process Forest Service used to implement Congressional requirements for multiple uses of Federally-owned property

15. Program Records of the Research Function

Includes records relating to cooperation, publications, research program, branch stations, communications, and improvements Arranged alphabetically by general subject in each box. ca. 1947-57.

Permanent Transfer to the National Archives in January 2001

WNRC Accession 60-E-100, Boxes 13-16

Justification Records document the program of a major Forest Service function