

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-114-08-1</i>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>6/23/08</i>	
1. FROM (Agency or establishment) Natural Resource Conservation Service		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Management Services Division			
3. MINOR SUBDIVISION Records and Directives Management			
4. NAME OF PERSON WITH WHOM TO CONFER Tamara Bruce	5. TELEPHONE NUMBER 301-504-2166	DATE <i>8-28-08</i>	ARCHIVIST OF THE UNITED STATES <i>Adrienne C. Thomas</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 6/23/2008	SIGNATURE OF AGENCY REPRESENTATIVE <i>Tamara Bruce</i>		TITLE Records Manager
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	USDA Water and Climate Information System (WCIS) Description: The Water and Climate Information System (WCIS) supports the NRCS mission to provide agricultural water users and other water management groups in the western states area with water supply forecasts which enable them to plan for efficient water management. The system also provides the public and scientific community with a database that can be used to accurately determine the extent of the seasonal snow resource. The WCIS provides the necessary information technology resources that support the collection, storage, quality control, analysis, and dissemination of high mountain climate data, water supply data, and soil climate data. The soil climate information is available from sites throughout the United States, Antarctica, Puerto Rico, and the Virgin Islands. Applicability: Agency-wide Specific Restrictions: None. Confidentiality is not a concern for the system as it contains information intended for dissemination to the public. Vital Record: Yes.		

<p>1.</p>	<p>Inputs.</p> <ul style="list-style-type: none"> • Sensors at SNOTEL remote sites • Manual editing by DCO's through the Data Management Platform (DMP) Java web application • Manual input of hydro-climatic data into WYFOR by DCO's through a Telnet application interface • Create, edit or review monthly averages by DCO's into AWDB through the Averages web application • Import of data files from external organizations such as NCDC • Editing of CDBS historic data using the Update application <p>TEMPORARY. Destroy/Delete after the data has been transferred to the master file and verified.</p>	<p>GRS 20 ITEM 2</p>		
<p>2.</p>	<p>Master File.</p> <ul style="list-style-type: none"> • NRCS uses a Collaborative Software Development Laboratory (CoLab) as the repository for all documentation and source code for application development. Detailed documentation for all applications are stored within CoLab and available at the following URL: http://colab.sc.egov.usda.gov. <p>PERMANENT. Copy data off-line at the end of the calendar year. Transfer a copy of the data to the National Archives in blocks of 5 calendar years when the data is at least 10 years old in accordance with 36 CFR 1228.270.</p>			
<p>3.</p>	<p>Outputs.</p> <ul style="list-style-type: none"> • Ad hoc web-based reports accessed through the Meteor WWW/FTP server • Reports accessed through a text menu-based application interface on Cloud • Data reports downloaded through FRP from meteor <p>TEMPORARY. Delete/Destroy when no longer needed for agency business.</p>			<p>GRS 20, Item 16</p>
<p>4.</p>	<p>System Documentation.</p> <ul style="list-style-type: none"> • Climatic Data Liaison Reference Guide • DMP Users Guide • CDBS Reference Card <p>Permanent. Transfer to the National Archives with the master files as indicated in Item 2 above.</p>			