REQUEST FOR RECORDS DISPOSITION AUTHORITY

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
   8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001

1 FROM (Agency or establishment)
   Natural Resource Conservation Service

2 MAJOR SUBDIVISION
   Management Services Division

3. MINOR SUBDIVISION
   Records and Directives Management

4. NAME OF PERSON WITH WHOM TO CONFER
   Tamara Bruce

5. TELEPHONE NUMBER
   301-504-2166

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

   ☐ is not required    ☐ is attached; or    ☐ has been requested.

DATE
6/23/2008

SIGNATURE OF AGENCY REPRESENTATIVE
Tamara Bruce

TITLE
Records Manager

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
   Natural Resources Information, Inventory, and Assessment (NRIIA)

   Description: The Natural Resource Information, Inventory, and Assessment (NRIIA) IT investment is a collection of applications that provide information to identify resource concerns and approaches to address those concerns. This information supports the planning and application of conservation on working lands, facilitates the decision-making process at the local level, and streamlines conservation program delivery business processes.

   Applicability: Agency-wide

   Specific Restrictions: None. Confidentiality is not a concern for the system as it contains information intended for dissemination to the public.

   Vital Record: Yes

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN
    (NARA USE ONLY)
1. Inputs.
   - NRI Scan
   - NRI Register (Ortho)
   - NRI Certify
   - NRI Collect
   - NRI Local Data Survey Instrument (LDSI)
   - Remote Sensing Lab File Management System (RSLFMS)
   - NRI Status

   TEMPORARY. Destroy/Delete after the data has been transferred to the master file and verified.

   NRCS uses a Collaborative Software Development Laboratory (CoLab) as the repository for all documentation and source code for application development. Detailed documentation for all applications are stored within CoLab and available at the following URL.
   http://colab.sc.egov.usda.gov

   PERMANENT. Copy data off-line at the end of the calendar year. Transfer a copy of the data to the National Archives in blocks of 5 calendar years when the data is at least 10 years old in accordance with 36 CFR 1228.276.

   TEMPORARY. Destroy/Delete when no longer needed for agency business.

3. Outputs.
   - Soil Data
   - Plant Data
   - Climate Data
   - Spatial Data
   - Tabular Data

   TEMPORARY. Delete/Destroy when no longer needed for agency business.

   - USDA C&A Condensed Guide
   - Disaster Recovery Plan
   - Risk Assessment

   Permanent. Transfer to the National Archives with the master files as indicated in Item 2 above.

   TEMPORARY. Destroy/Delete when no longer needed for agency business.