

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-114-10-2-	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 10/6/09	
1 FROM (Agency or establishment) U S Department of Agriculture		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Natural Resources Conservation Service			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER James Neal	5 TELEPHONE NUMBER 301-504-4567	DATE	ARCHIVIST OF THE UNITED STATES
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	NRCS WEBSITE RECORDS Program: All Programs Applicability: Agency-wide Function: Provide public and agency web access NARA Disposition Authority: This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards in place at the time of transfer Description: The NRCS website is a resource providing information about NRCS services to the public or internal employees, contractors, other USDA components, and supporting the mission of agency programs The website is also used to distribute software programs, models, and textual, video, sound, or image files		