

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-114-90-1

DATE RECEIVED

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM *(Agency or establishment)*

Soil Conservation Service

2 MAJOR SUBDIVISION

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4 NAME OF PERSON WITH WHOM TO CONFER

Yvonne Campbell

5 TELEPHONE EXT

447-5339

DATE

5/7/90

ARCHIVIST OF THE UNITED STATES



6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
1/18/90	<i>Richard K. Roberts acting</i>	IRM Div. Director

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>RECORDS OF THE SOIL CONSERVATION SERVICE, 1930-1951, 27 cubic feet, accession number 114-55A0312, boxes 1-2, 4 (partial), 5-6, 8-14, 18, 24-27, and 36-45.</p> <p>1. RECORDS OF THE ASSISTANT CHIEF, W. C. LOWDERMILK, 1930-1947, 2 cubic feet, boxes 1-2. These records consist of correspondence, soil conservation and other studies, articles, clippings, and project reports accompanied by blueprints and photographs. The records document the Assistant Chief's foreign and domestic travel; his extensive lecturing; and several miscellaneous topics including the Yellow River Commission in China and the role of war preparedness in the SCS. Most of the records are arranged topically. Nonarchival records such as draft and duplicate reports, routine correspondence, itineraries, personnel records, and duplicate copies of form letters should be disposed of during processing.</p> <p>DISPOSITION: PERMANENT--TRANSFER TO THE NATIONAL ARCHIVES UPON APPROVAL OF THIS SCHEDULE</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO
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	<p>2. DRAINAGE AND ENGINEERING RECORDS, 1935-1951, 15 cubic feet, boxes 4 (partial), 5-6, 8-14, 18, and 24-27. These records consist of regional handbooks, technical memoranda, runoff studies, field notebooks, Experiment Station records, and committee reports. These records provide technical and instructional information concerning soil conservation services undertaken in the field.</p> <p>DISPOSITION: PERMANENT--TRANSFER TO THE NATIONAL ARCHIVES UPON APPROVAL OF THIS SCHEDULE</p> <p>3. RECORDS OF ENGINEERING INSTALLATIONS ON LAND UTILIZATION-LAND DEVELOPMENT PROJECTS, 1936-1942, 10 cubic feet, boxes 36-44 and a bundle of blueprints listed as box 45. These records consist of correspondence requesting and granting approval of construction projects; cost estimates; project descriptions; and some blueprints and photographs of the construction of shelters, concession and administrative buildings, ranger dwellings, water systems, spillways, and dams. There are also rolled blueprints of site plans and plans and sections of construction projects.</p> <p>a. Records in boxes 36-38, which document minor projects</p> <p>DISPOSITION: DESTROY IMMEDIATELY</p> <p>b. Records in boxes 39-44 and the blueprints designated as box 45</p> <p>DISPOSITION: PERMANENT--TRANSFER TO THE NATIONAL ARCHIVES UPON APPROVAL OF THIS SCHEDULE</p>		