

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NC1 114 77 2
DATE RECEIVED	23 MAY 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<i>6-1-77</i> Date	<i>James B. Phelan</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
USDA/Soil Conservation Service

2. MAJOR SUBDIVISION
Administrative Services Division

3. MINOR SUBDIVISION
Records & Communications Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
H. Ted Evans

5. TEL. EXT.
447-3907

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.**
- B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <i>5/29/77</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>H. Ted Evans</i>	E. TITLE <i>Records and Reports Spec.</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Files of S.C.S. Regional Engineer John G. Sutton (Milwaukee Region), 1925-39, 3 ft. This is essentially a reference file containing publications, copies of issuances, reports, and routine correspondence. Much of the material relates to the Civilian Conservation Corps because Sutton played a role in preparing projects for CCC personnel to undertake under his general supervision. This series, however, does not contain substantial project records. A contents list is attached. Destroy immediately upon approval of this schedule.		
2.	Files of H.D. Abbot, Assistant to the Chief of the Soil Conservation Service, 1930-40, 8 ft. Essentially a reference file containing publications, extra copies of issuances, reports, statistical information, and other correspondence relating to personnel matters, especially regarding the CCC. A detailed contents list is attached. Destroy immediately upon approval of this schedule.		

115-107
Sent to agency and NNF - 6/3/77 JPD

Civilian Conservation Corps

Box No. 1

- 1 Instructions and Inspections 1939
- 2 CCC Personnel Promotions 1937
- 3 Location Maps and Plans Camp Program 1935
- 4 Books - Annual Reports of CCC 1933 - 1937
- 5 AE Memoranda 1935 - 1936
- 6 Study of Forms
- 7 Memo to Accompany 3-1935 Classi Sheets
- 8 CCC Personnel Training 1938 - 1939
- 9 CCC Subjects, Procedures, Maintenance, Repair, Heavy Equipment
- 10 Original Notes & Sketches of Present Status of Drainage in La. 3-1927.
- 11 Old Memo receipts etc.

- 1 Forms 1934
- 2 Monthly Reports 2/16/25 to 6/30/26
- 3 Weekly Reports 1925
- 4 Monthly Newsletter 1931
- 5 Specifications for Roadside Improvement 2/16/38
- 6 Missouri District CCC April 1939
- 7 Rainfall Study Franklin, New Orleans
- 8 Godchaux Data & Correspondence 1926
- 9 Weekly Reports 1927 - 1929
- 10 Instructions to Camps 1935
- 11 Bureau of Agricultural Engineering Handbook (CCC) 1935
- 12 Standard Report Manual SCS Projects and Camps Region 3 FY 1938 - 1939
- 13 Fourth Annual Report Department of Conservation 9-30-22
- 14 Farm Tillage Alabama Agricultural Experimental Station 1922
- 15 Federal Stock Catalogue 1-1-1932
- 16 Graphical Method of Obtaining Value of "N" in Kutter's Formula in CCC
Camps March 1937
- 17 Benefits & Accomplishments of Drainage 6/4/36
- 18 Weekly Reports 1926
- 19 Old Property Records 1923 - 1927

Civilian Conservation Corps

Box No. 3

- 1 Forest Truck Trail Handbook 1935
- 2 Drainage on Camps 4/1/36
- 3 CCC Organization 9-16-35
- 4 CCC Personnel 4-4-40
- 5 Lists of Bureau Bullentins 1933
- 6 Job Specifications Technical Promotions 1940
- 7 Classification Forms 1939
- 8 CCC Inspection Missouri 1922 - 1937
- 9 Inst. Office Bureau of Ag. Eng. 1939
- 10 CCC Publications 1939
- 11 CCC Safety 1935
- 12 CCC Statistics 1938
- 13 Mokon Magazine Missouri - Kansas District 1939
- 14 Form Letters General Drainage Topics 1935
- 15 Conferences 1937 to 1939
- 16 CCC Supervision 1933
- 17 Bureau Memos D&AE Series 1936 to 1939
- 18 USDA Forest Service Milwaukee, Wisconsin 1935
- 19 CCC Cooperation Milwaukee, Wisconsin 1938
- 20 CCC Disbursement Milwaukee, Wisconsin 1937
- 21 CCC Finance 12-30-1938
- 22 CCC Information 5-29-1938
- 23 CCC Communications 1938
- 24 Specifications Drag & Fresno Scrpaers
- 25 CCC Supply 1936
- 26 CCC Explosives 1938
- 27 CCC Uniforms 1935
- 28 CCC Heavy Equipment 1938
- 29 CCC Repairs and Maintenance 1938
- 30 CCC Procedure Milwaukee office
- 31 BA Engineering C&P 1936
- 32 Summary of Operation

Civilian Conservation Corps

Box No. 4

- 1 Telephone Handbook 1936
- 2 Steel Sheet Piling November 1938
- 3 America's Land 1936
- 4 Report of Comm. on Ponds June 20, 1940
- 5 Acknowledgement 17516
- 6 Hydraulics 1959
- 7 USDA Ag. Sewage and Sewerage Bulletin 1227
- 8 USDA Ag. Gullies How to Control & Reclaim Them 1234
- 9 USDA Ag. Farmstead Water Supply No. 1448
- 10 Soil Conservation May 1936
- 11 Recreation Commonwealth of Pa. 1935
- 12 USDA Potato Storage Houses No. 847
- 13 Report of Comm. of Reservoirs & Ponds 1940
- 14 Soil Conservation & Related Subjects June 1939
- 15 CCC Inspection 1939
- 16 CCC Organization Milwaukee, Wisconsin 1939
- 17 CCC Personnel Milwaukee, Wisconsin 1939
- 18 CCC Personnel Training 6-28-1939
- 19 CCC Plans 5-13-1939
- 20 CCC Publications 6-9-1939
- 21 Truck Trail Specifications 1938
- 22 Supervision November 1938
- 23 CCC Safety 1939
- 24 A-Leave 1939
- 25 A-Disbursement 1939
- 26 A-Cost Keeping 1938 - 1939
- 27 Cooperation for Injury 1938
- 28 A-Claims 11-17-1938
- 29 A-Accounting 1939
- 30 Handbook of Emergency Conservation Work 4/27/1938
- 31 Unnumbered Memoranda 1935 to 1937
- 32 Index Ditto Memo's 1928 - 1930

Civilian Conservation Corps

Box No. 5

- 1 Central Repair Shops Construction Rental 1939 to 1941
- 2 CCC Camp Charts
- 3 Civilian Conservation Corps Legislation
- 4 Camp Rosters of All Services (All Periods not in Order)
 - a First Period
 - b ECW Roster Second Period
 - c ECW Roster Third Period
 - d ECW Roster Fourth Period (drouth relief)
 - e ECW RosterFourth Period
 - f ECW Roster Fifth Period First Volume
 - g ECW Roster Fifth Period Second Volume
 - h ECW Roster Fifth Period Program to 8-15-1935
 - i ECW Roster Sixth Period Program 11-16-1935
 - j ECW Roster Seventh Period 4-1-1936

Civilian Conservation Corps

Box No. 6

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- 4 k 8th Period 10-1-36 to 3-31-1937
- l 9th Period
- m 10th Period 1937 - 1938
- n 11th Period 1938
- o 12th Period 1938 to 1939
- p 14th Period 10-1-39 to 3-31-1940
- q 15th Period 4-1-1940 to 9-30-1940
- r 16th Period 10-1-1940 to 3-31-1941
- s 17th Period and half 7-1-1941 to 9-30-1941
- t 13th Period 4-1-39 to 9-30-1939
- u 18th Period change notice 4-18-1942
- v 19th Period 5-1942
- w 19th Period 1942
- x 19th Period ending
- 5 Book "CCC at Work" 1941
- 6 Miscellaneous
- 7 Miscellaneous Committee Reports, Situations, Memorandums

Civilian Conservation Corps

Box No. 7

- 1 CCC Publications
 - a handbook for Emergency Mgt.
 - b CCC directory 9-1938
 - c CCC offers young man a chance
 - d first aid
 - e safety regulations
 - f emergency conservation work
 - g civilian conservation corps regulations 1937
 - h CCC foremanship
- 2 Letters to Secretary Personnel Advisor Letters
- 3 CCC Legislation
- 4 CCC administration (Appleby)
- 5 CCC Filing Subject Line Index
- 6 Report of CCC to Forest Service & SCB
- 7 CCC Act
- 8 Eisenhower Division of Camps between States
- 9 Division of Camps between Agencies
- 10 Lesson Plans for Instructor or Foremanship
- 11 CCC Statistics Odds and Ends
- 12 Statistics CPS Camps
- 13 CCC Statistics
- 14 CCC Liquidating Officer
- 15 Director's Authority
- 16 Permanent CCC Legislation Hearings
- 17 Department of Reorganization
- 18 Training Job Specifications
- 19 Estimate of Total Conservation Work Available for CCC
- 20 Efficiency Rating Information

Civilian Conservation Corps

Box No. 8

- 1 Efficiency Ratings
- 2 Legends & Photos
- 3 Permanent CCC Hearings Labor Comm. 1939
- 4 Dr. Bennett Legislation Reports
- 5 Conservation Program of Ag. & Forestry (Messenger Envelope)
- 6 American Farm Bureau
- 7 Reports, Letters, Memos
- 8 Erosion Control of Treasee & Slate Belts in South Central, North Carolina
- 9 The Adviser May 1939
- 10 Miscellaneous
- 11 Requests to H.H. Bennett & Secretary of Agriculture
- 12 CPS Forms for Quarterly Progress Reports
- 13 Selective Service System Camp Operations Div. 1-15-1943
- 14 CPS System Administrative Directives #1-1926
- 15 Statement of Work Done by CCC Camps under direction of SCS
- 16 Production of Ag. Limestone by ECW Labor Bethany, Missouri
- 17 Opinions
- 18 Property Dispositions 12-22-1947
- 19 CPS Camp REgulations
- 20 Camp Regulations 8-1-45
- 21 Manual for Camp Director's 5-10-1944
- 22 Report of Meeting of Regional Chiefs of Operations Custer, S.D. 1948
- 23 SCS Guides to Field Act. 5-1-1940
- 24 Agricultures capacity to Produce June 1952
- 25 REport on bills S1359 & H.R. 4020

Civilian Conservation Corps

Box No. 9

- 1 Handbook of CCC
- 2 SCS CCC Handbook
- 3 Work and Accomplishments of SCS through CCC labor
- 4 Handbook of Emergency Conservation Work
- 5 CCC Legislation
- 6 CCC Personnel Procedure
- 7 Report of Director of CCC 1942
- 8 Schedule for Reporting accomplishments & costs of SCS projects & camps
- 9 The Nation Appraises CCC 4-1933 to 1939
- 10 The CCC What it is What it does 3-1940
- 11 Practical Platform for CCC Youth Training 1940
- 12 Soil Erosion Control 8-18-1941
- 13 Paul Bunyan reads the Record of CCC
- 14 Handbook on the Nations War Food Program 9-1-1944
- 15 Safety and Health HANDBOOK
- 16 CCC Annual Report Research Machinery
- 17 CCC Annual Report Central District
- 18 CCC Annual Report Eastern District
- 19 CCC Annual Report Southern District 1936

Civilian Conservation Corps

Box No. 10

- 1 Water Conservation & Utilization Projects Program
- 2 John A Goe Project Book A
- 3 John A Goe Project Book H
- 4 John A Goe Project Book B
- 5 John A Goe Project Book C
- 6 John A Goe Project Book D
- 7 John A Goe Project Book E
- 8 John A Goe Project Book F
- 9 John A Goe Project Book G
- 10 Summary Statement Wheeler Case Irrigation Program 9-5-1941
- 11 Annual Landscape Report for all Projects Region X F.S.A. 1941
- 12 Water Conservation & Utilization Program Appropriation Estimates 1946 FY
- 13 Water Conservation & Utilization Program Area and Project Budgets 1945
- 14 105.11 Legislation Proposed 1945
- 15 Material Bearing Upon Bureau of Reclamation Agricultural Activities
- 16 101.5 Sales Procedures, Appraisals, Etc.
- 17 105.1 Legislation Wheeler-Case
- 18 105.2 Legislation Wheeler-Case Act
- 19 Vawter Report
- 20 Dissolution Statements (Dissolution of Joint Invst. WCU Projects)

- 1 12-1 Presidentials
- 2 12-1 Presidentials
- 3 Land Development & Irrigation Improvement Contracts
- 4 Wheeler Case Act
- 5 Revised Presidential Ceiling Eden Project
- 6 Public Health Service
- 7 1939 Landscape Progress Report
- 8 101.1 Transfer of WCU from FSA to SCS
- 9 Convention by Mail 1945
- 10 Annual Plan of Operations & Standards of Performance for Case Wheeler
Projects 1953
- 11 Annual Plan of Operations & Standards of Performance for Case Wheeler
Projects 1952
- 12 Annual Plan of Operations & Standards of Performance for Case Wheeler
Projects 1951
- 13 Preliminary Proposed Eden Valley Project Wyoming
- 14 Development Manual Eden Valley Project
- 15 Request & Justification for Construction with Wyoming RR Corporation Trust Funds
1941
- 16 Eden Project Wyoming Report 3-1940
- 17 Lawsuit concerning collection of O&M Eden Valley Project Wyoming
- 18 Eden Valley Summary 1943
- 19 Application Permit to Construct Reservoir
- 20 Development Field Draft of Re-Examination Report of Eden Valley Project
Wyoming
- 21 Development Manual Eden Valley Wyoming S-WY-51
- 22 General Docket 34 tracts 32 options
- 23 Eden Valley Exchange
- 24 Eden Farm Unit Subdivision
- 25 Irrigation Investigation for Eden Valley
- 26 Construction with Wyoming RR Corporation Trust Funds
- 27 Eden Valley Farm Unit Subdivision
- 28 Eden Program Revision
- 29 Eden Land Transfer 1961

Civilian Conservation Corps

Box No. 12

One wooden box of Engineering drawings. Box is approximately 6 cubic feet.

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