

# REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

RG 22

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Department of Agriculture

2. MAJOR SUBDIVISION

Agricultural Marketing Service

3. MINOR SUBDIVISION

Poultry Division, Grading Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Raymond H. Greenfield

5. TEL. EXT.

447-4411

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED JAN 28 1974	JOB NO.
DATE APPROVED NC 174-138	
CONGRESSIONAL AUTHORIZATION	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
2-12-74 DATE	James B. Rhoads ARCHIVIST OF THE UNITED STATES

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records described on this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

1-21-74  
William C. Hauser  
(Date) (Signature of Agency Representative)

Agency Records Officer  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	AMENDMENT TO JOB NO. NN-169-190  Records created or accumulated in carrying out the shell egg surveillance portion of the Egg Products Inspection Act (21 U.S.C. 1031-1056).		
Item 2	REGISTRATION OF SHELL EGG HANDLERS:  WASHINGTON OFFICE:  (A) Destroy four years after the close of the fiscal year in which the firm is deregistered. <b>STATE OFFICES: J.L.W.</b> (B) All Others - Destroy one year after the close of the fiscal year in which the firm is deregistered.		
Item 3	REPORTS OF SHELL EGG REGULATORY INSPECTIONS:  WASHINGTON OFFICE:  (A) These records may be microfilmed providing microfilm copies are adequate substitutes for the original records and serve the purposes for which such records were created or maintained. Paper records may be destroyed as soon as verification of microfilming is made.  (B) Destroy microfilm records four years after the close of the fiscal year in which created. <b>STATE OFFICES: J.L.W.</b> (C) All Others - Destroy one year after the close of the fiscal year in which created.		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Recommended:</p> <p><u>Raymond H. Greenfield</u> Raymond H. Greenfield, National Supervisor (Shell Eggs), Grading Branch</p> <p>Date: 1-21-74</p> <p><u>David H. Long</u> David H. Long, Chief of Poultry Grading Branch</p> <p>Date: 1-21-74</p> <p>Concur:</p> <p><u>H. Connor Kennett, Jr.</u> H. Connor Kennett, Jr., Director of Poultry Division</p> <p>Date: 1-21-74</p>		