

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

| LEAVE BLANK | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| DATE RECEIVED 15 APR 1977 | JOB NO |
| NC 1 136 77 2 | |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. | |
| APR 15 1977 Date | <i>James B. Rhoads</i> Archivist of the United States |

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U. S. Department of Agriculture

2. MAJOR SUBDIVISION
Agricultural Marketing Service

3. MINOR SUBDIVISION
Poultry Division, Grading Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Raymond H. Greenfield

5. TEL. EXT.
447-4411

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

3-17-77 (Date) *Robert J. McNeil* (Signature of Agency Representative) Agency Records Officer (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------|
| Item 15 | <p align="center">AMENDMENT TO JOB NO. NC-136-75-7</p> <p>Case file material for both fully and temporarily approved labels for shell eggs and egg products.</p> <p>A. Destroy paper records one year after the close of the fiscal year in which the label becomes obsolete <u>or after microfilmed copies have been reviewed and found acceptable.</u></p> <p>B. Destroy microfilm one year after the end of the fiscal year in which all label cases on the roll become obsolete.</p> <p>This AMENDMENT supersedes Item 15 of Job No. NC-136-75-7, signed 9-8-75.</p> <p><i>Microfilming will be done in accordance with provisions of FPMR 101-11.5 and 4.5.</i></p> | | |

*Copies to NNR, ~~all~~ all FRC & agency
also plus 4/19/77*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------|
| | <p>Recommended:</p> <p><u>Raymond H. Greenfield</u> Raymond H. Greenfield, National Supervisor (Shell Eggs), Grading Branch Date: MAR 24 1977</p> <p><u>Donald Niebuhr</u> Donald Niebuhr, Chief Poultry Grading Branch Date: MAR 24 1977</p> <p><u>H. Connor Kennett, Jr.</u> H. Connor Kennett, Jr., Director Poultry Division Date:</p> | | |