

Request for Records Disposition Authority

Records Schedule Number DAA-0145-2016-0004

Schedule Status Approved

Agency or Establishment Farm Service Agency

Record Group / Scheduling Group Records of the Farm Service Agency

Records Schedule applies to Agency-wide

Schedule Subject County Committee Elections

Internal agency concurrences will be provided No

Background Information Records relating to farmer-elected county and community committee members who are responsible for program and administrative policies and decisions at the county level.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0145-2016-0004

Sequence Number

County Election Records

Disposition Authority Number: DAA-0145-2016-0004-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="367 421 704 453">County Election Records</p> <p data-bbox="367 470 1133 502">Disposition Authority Number DAA-0145-2016-0004-0001</p> <p data-bbox="367 523 1479 629">Records include ballots, correspondence, records and any other records relating to Community Election Nominating Committee Meetings, Acceptance of Nominations, Eligible Voter Lists or Committee Election Ballots</p> <p data-bbox="367 646 911 678">Final Disposition Temporary</p> <p data-bbox="367 695 846 727">Item Status Active</p> <p data-bbox="367 744 818 776">Is this item media neutral? Yes</p> <p data-bbox="367 793 805 921">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="367 932 1029 1076">GRS or Superseded Authority[®] Citation NC1-145-79-1-23-a NC1-145-79-1-23-b NC1-145-79-1-23-c NC1-145-79-1-23-d</p> <p data-bbox="367 1115 667 1146">Disposition Instruction</p> <p data-bbox="367 1168 1438 1236">Cutoff Instruction Cutoff at the end of the year in which the elections are held.</p> <p data-bbox="367 1257 1151 1289">Retention Period Destroy 5 year(s) after cutoff</p> <p data-bbox="367 1327 667 1359">Additional Information</p> <p data-bbox="367 1381 943 1412">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/07/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
09/07/2016	Submit for Concurrency	Tom Cotter	Appraiser	National Archives and Records Administration - Records Management Services
09/08/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/08/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/09/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist