

Request for Records Disposition Authority

Records Schedule Number **DAA-0145-2016-0010**
Schedule Status **Approved**

Agency or Establishment **Farm Service Agency**
Record Group / Scheduling Group **Records of the Farm Service Agency**
Records Schedule applies to **Agency-wide**
Schedule Subject **Defense Preparedness Program**
Internal agency concurrences will be provided **No**

Background Information **Program to maintain a state of readiness to carry out food and agricultural programs under wartime conditions. In the event of war, USDA must be prepared to mobilize its forces rapidly, without substantial reorganization. It must also provide leadership and guidance to State and local governments, farmers, the food industry, and the public to insure conservation and continuity of the nation's food supply and the preservation of agricultural and forestry resources.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0145-2016-0010

Sequence Number	
1	USDA Defense Plan, Emergency Food and Feed Facilities, Defense Name, Natural Disaster, USDA Potential Natural Disaster Damage Assessment Report, Technological, or CEBs and SEBs Emergency Board Information Disposition Authority Number: DAA-0145-2016-0010-0001

Records Schedule Items

Sequence Number	
1	USDA Defense Plan, Emergency Food and Feed Facilities, Defense Name, Natural Disaster, USDA Potential Natural Disaster Damage Assessment Report, Technological, or CEBs and SEBs Emergency Board Information
	Disposition Authority Number DAA-0145-2016-0010-0001
	Records may include correspondence concerning Forms, Food, Feed and Seed Facility Listings; the maintenance of USDA activities in the case of a national security emergency; Defense Name; Damage Assessment Reports; Material and instructions about Nuclear Power Plant Accidents, Nuclear Weapons Accidents, and Hazardous Materials; Material about other types of emergencies; and Federal, County and State Emergency Boards.
	Final Disposition Temporary
	Item Status Active
	Is this item media neutral? Yes
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No
	GRS or Superseded Authority Citation NC1-145-79-2-11-a NC1-145-79-2-11-b NC1-145-79-2-11-c
	Disposition Instruction
	Cutoff Instruction Cut off at the end of the year in which the records were created.
	Retention Period Destroy 5 year(s) after cutoff
	Additional Information
	GAO Approval Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/21/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
11/03/2016	Submit for Concur rence	Tom Cotter	Appraiser	National Archives and Records Administration - ACRA
11/07/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/07/2016	Concur	Laurence Brewer	Director, National R ecords Management Program	National Archives and Records Administration - National Records Management Program
11/09/2016	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist