

Request for Records Disposition Authority

Records Schedule Number DAA-0145-2017-0002
Schedule Status Modified Approved Version

Agency or Establishment Farm Service Agency
Record Group / Scheduling Group Records of the Farm Service Agency
Records Schedule applies to Agency-wide
Schedule Subject Rural Environmental Programs Case Files
Internal agency concurrences will
be provided No

Background Information Long Term and Annual Agreements, payment documents, practice location documents and photographs, and other correspondence accumulated as a result of programs to improve and protect soil and water resources by sharing with farmers the cost of installing needed soil, water, woodland and wildlife conservation measures and of meeting short term emergency conservation needs.. Information may include records under Agricultural Conservation, Emergency Conservation, Forestry Incentives, Rural Clean Water, Water Bank Programs, Environmental Quality Incentives Program, General Conservation Programs, Environmental Quality Control, Stewardship Incentive Program, Emergency Forestry Conservation Reserve, NRCS Administered Programs or other such.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0145-2017-0002

Sequence Number

1

Long Term or Annual Agreements, Pooling Agreements and Contracts Disposition Authority Number: DAA-0145-2017-0002-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="345 380 1339 411">Long Term or Annual Agreements, Pooling Agreements and Contracts</p> <p data-bbox="345 432 1149 464">Disposition Authority Number DAA-0145-2017-0002-0001</p> <p data-bbox="345 485 1494 789">Records include agreements, contracts, program development, reports and statistical summaries, program control, allocation control ledgers, ledger reports, priority areas, appeals pending, Disapproved Applications Canceled Applications, payment documents, practice location documents and photographs and other correspondence accumulated as a result of programs to improve and protect soil and water resources by sharing with farmers the cost of installing needed soil, water, woodland and wildlife conservation measures and of meeting short term emergency conservation needs.</p> <p data-bbox="345 810 917 842">Final Disposition Temporary</p> <p data-bbox="345 863 849 894">Item Status Active</p> <p data-bbox="345 915 818 947">Is this item media neutral? Yes</p> <p data-bbox="345 968 805 999">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="345 1104 1149 1178">GRS or Superseded Authority Citation DAA-0145-2016-0005-0001</p> <p data-bbox="345 1209 659 1241">Disposition Instruction</p> <p data-bbox="345 1262 1510 1377">Cutoff Instruction Cutoff at the end of the year in which agreement or contract are cancelled or expired or after the practice is completed.</p> <p data-bbox="345 1398 1185 1430">Retention Period Destroy 10 year(s) after cutoff</p> <p data-bbox="345 1472 656 1503">Additional Information</p> <p data-bbox="345 1524 951 1556">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
06/06/2017	Submit for Concurrency	Tom Cotter	Appraiser	National Archives and Records Administration - ACRA
06/07/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/07/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/11/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist