

Request for Records Disposition Authority

Records Schedule Number **DAA-0145-2017-0003**
Schedule Status **Approved**

Agency or Establishment **Farm Service Agency**
Record Group / Scheduling Group **Records of the Farm Service Agency**
Records Schedule applies to **Agency-wide**
Schedule Subject **Emergency Forest Restoration Program (EFRP)**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0145-2017-0003

Sequence Number

1

EFRP Case Files

Disposition Authority Number: DAA-0145-2017-0003-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="388 414 1500 457">EFRP Case Files</p> <p data-bbox="388 468 1500 510">Disposition Authority Number DAA-0145-2017-0003-0001</p> <p data-bbox="388 521 1500 563">Producer folders, correspondence and all other related documentation</p> <p data-bbox="388 574 1500 617">Final Disposition Temporary</p> <p data-bbox="388 627 1500 670">Item Status Active</p> <p data-bbox="388 680 1500 723">Is this item media neutral? Yes</p> <p data-bbox="388 734 1500 861">Do any of the records covered by this item currently exist in electronic format(s) other than e- mail and word processing? No</p> <p data-bbox="388 883 1500 925">Disposition Instruction</p> <p data-bbox="388 936 1500 1064">Cutoff Instruction Cutoff at the end of the year in which agreement or contract are canceled or expired or after the practice is completed.</p> <p data-bbox="388 1074 1500 1117">Retention Period Destroy 5 year(s) after cutoff</p> <p data-bbox="388 1138 1500 1181">Additional Information</p> <p data-bbox="388 1191 1500 1238">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
02/02/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
07/11/2017	Submit for Concurrency	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
07/13/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/13/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
07/17/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist