

WITHDRAWN RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0145-2017-0008

Request for Records Disposition Authority

Records Schedule Number DAA-0145-2017-0008
Schedule Status Returned Without Action

Agency or Establishment Farm Service Agency
Record Group / Scheduling Group Records of the Farm Service Agency
Records Schedule applies to Agency-wide
Schedule Subject Advisory Services to Agricultural Communities Systems
Internal agency concurrences will be provided No

Background Information The Advisory Services to Agricultural Communities Systems are a collection of systems and subsystems. Systems such as the Salesforce System, Bridges to Opportunity, a cross-agency effort to ensure all producers have the resources they need, COVEO search engine, County Office Committee Election Systems, and the Outreach Tracking Information System.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

WITHDRAWN RETURNED WITHOUT ACTION

WITHDRAWN RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0145-2017-0008**

Outline of Records Schedule Items for DAA-0145-2017-0008

Sequence Number

1

Master file

Disposition Authority Number: DAA-0145-2017-0008-0001

WITHDRAWN RETURNED WITHOUT ACTION

WITHDRAWN RETURNED WITHOUT ACTION

Records Schedule Items

Sequence Number	
1	<p>Master file</p> <p>Disposition Authority Number DAA-0145-2017-0008-0001</p> <p>Records may include a collection of the nominee and organization information for County Office Committee Elections, information to include a selection of all the producers that are eligible to vote based on information such as committee and local administrative area codes in the name and address file, Build and send county specific list of all producers eligible to vote for printing onto ballot self-mailer forms, collection of election data from returned ballot forms, creation of COC Directory showing all members and information related to their terms, outreach, public affairs and general outreach, recruitment and special emphasis activities and responsibilities for State and County Offices. Records may also include Outreach goals, Ag profile statistics, planned events, producer information to include correspondence, reports, and other records related to this system.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Retention Period Data will be retained in the system for a minimum of 25 years. Delete when no longer needed for administrative, legal, audit or other operational purposes.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

WITHDRAWN RETURNED WITHOUT ACTION

WITHDRAWN RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0145-2017-0008

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
01/12/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
02/08/2017	Return Without Action	Tom Cotter	Appraiser	National Archives and Records Administration - ACRA

WITHDRAWN RETURNED WITHOUT ACTION