

WITHDRAWN RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0145-2017-0012

Request for Records Disposition Authority

Records Schedule Number DAA-0145-2017-0012
Schedule Status Returned Without Action

Agency or Establishment Farm Service Agency
Record Group / Scheduling Group Records of the Farm Service Agency
Records Schedule applies to Agency-wide
Schedule Subject Cotton Management Financial System

Internal agency concurrences will be provided No

Background Information U.S. Department of Agriculture, Farm Service Agency

The Cotton Management System (ACRS/COPS) is an FSA financial system whose purpose it is to provide cotton price support loan disbursement information in addition to information on loan disbursements, redemptions, warehouse inventory, and electronic warehouse receipt data.

Automated Cotton Reporting System (ACRS) activities consists of Cotton Price Support Program Loans that Commodity Credit Corporation (CCC) disburses through commercial banks to approved Cotton Marketing Associations (CMA) and Loan Servicing Agents (LSA).

Cotton Online Processing System (COPS) is a web accessible application used by in-house, field offices, CMA/LSA Providers; Warehouses, Master Warehouses, and Cotton Merchants.

Systems contains PII

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	1

GAO Approval

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Records Schedule: **DAA-0145-2017-0012**

Outline of Records Schedule Items for DAA-0145-2017-0012

Sequence Number

1

Master File

Disposition Authority Number: DAA-0145-2017-0012-0001

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Records Schedule Items

Sequence Number	
1	<p data-bbox="362 412 526 440">Master File</p> <p data-bbox="362 463 1135 491">Disposition Authority Number DAA-0145-2017-0012-0001</p> <p data-bbox="362 514 1484 953">ACRS/COPS ACRS activities consist of cotton price support program loans which CCC disburses through commercial banks to Cotton Marketing Associations (CMA) and Loan Servicing Agents (LSA). Operations include receiving and validating bale detail transmissions from CMAs and LSAs, system processing, error resolution, generation of interface files to internal and external systems, updating CCC's accounting system, and preparation of management reports. Overall operations involve software programs that run daily, weekly, monthly, annually and as requested. COPS Loan/LDP Processes supports matching price support activity from FSA Counties, CMAs, and LSAs with previous activity to prevent duplication of benefits, validation of loan/LDP data with electronic warehouse receipt and classing data, and maintaining outstanding loan and owned activity for warehouse examiners.</p> <p data-bbox="362 966 914 1002">Final Disposition Temporary</p> <p data-bbox="362 1017 914 1053">Item Status Withdrawn</p> <p data-bbox="362 1068 821 1104">Is this item media neutral? Yes</p> <p data-bbox="362 1119 821 1247">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="362 1261 821 1353">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="362 1383 669 1419">Disposition Instruction</p> <p data-bbox="362 1434 1430 1589">Retention Period Data will be retained in the system for a minimum of 25 years. Delete when no longer needed for administrative, legal, audit or other operational purposes.</p> <p data-bbox="362 1619 669 1655">Additional Information</p> <p data-bbox="362 1670 943 1706">GAO Approval Not Required</p>

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
01/25/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
02/08/2017	Return Without Action	Tom Cotter	Appraiser	National Archives and Records Administration - ACRA

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