

Request for Records Disposition Authority

Records Schedule Number **DAA-0145-2017-0026**
Schedule Status **Approved**

Agency or Establishment **Farm Service Agency**
Record Group / Scheduling Group **Records of the Farm Service Agency**
Records Schedule applies to **Agency-wide**
Schedule Subject **Significant Civil Rights Records**
Internal agency concurrences will
be provided **No**

Background Information **Includes records relating to cases that result in court decisions that significantly interpret statutes and regulations, matters that are heard by the courts or the Supreme Court, matters that are deemed to be significant for investigative or litigation procedures or other important precedent, class action lawsuits, cases with a high dollar value, matters that attract national news media attention, and matters resulting in a Congressional investigations.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0145-2017-0026

Sequence Number

1

Significant Civil Rights Case Files
Disposition Authority Number: DAA-0145-2017-0026-0001

Records Schedule Items

Sequence Number

1

Significant Civil Rights Case Files

Disposition Authority Number **DAA-0145-2017-0026-0001**

Records include correspondence, reports, decisions and other significant program related material. Includes records relating to cases that result in court decisions that significantly interpret statutes and regulations, matters that are heard by the courts or the Supreme Court, matters that are deemed to be significant for investigative or litigation procedures or other important precedent, class action lawsuits (i.e., Keepseagle, Pigford, etc.), cases with a high dollar value, matters that attract national news media attention, and matters resulting in a Congressional investigation.

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Disposition Instruction

Cutoff Instruction **Cutoff at the end of the fiscal year of the final action.**

Transfer to the National Archives for Accessioning **Transfer to the National Archives in 5 year blocks 15 year(s) after cutoff.**

Additional Information

What will be the date span of the initial transfer of records to the National Archives? **Unknown
From the creation of the agency, approximately 1933 to present.**

How frequently will your agency transfer these records to the National Archives? **Every 5 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper		25 Cubic feet

Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
09/13/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
09/13/2017	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA
09/14/2017	Submit For Certification	Debra Lackey	Records Analyst	FAS - FAS
09/14/2017	Return to Submitter	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
09/14/2017	Submit For Certification	Debra Lackey	Records Analyst	FAS - FAS
09/14/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
03/28/2018	Submit for Concurrence	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA
04/04/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/04/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/05/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist