

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0145-2018-0001

Request for Records Disposition Authority

Records Schedule Number DAA-0145-2018-0001
Schedule Status Returned Without Action

Agency or Establishment Farm Service Agency
Record Group / Scheduling Group Records of the Farm Service Agency
Records Schedule applies to Agency-wide
Schedule Subject Records of the Chief Information Officer
Internal agency concurrences will be provided No

Background Information These are two Agency-Specific schedule sub-items that we intend to list in our FSA Records Retention Schedules.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	2

GAO Approval

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Records Schedule: DAA-0145-2018-0001

Outline of Records Schedule Items for DAA-0145-2018-0001

Sequence Number	
1	IT System Compliance Records Disposition Authority Number: DAA-0145-2018-0001-0001
2	IT System Administrative Management Records Disposition Authority Number: DAA-0145-2018-0001-0002

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Records Schedule: DAA-0145-2018-0001

Records Schedule Items

Sequence Number	
1	<p>IT System Compliance Records</p> <p>Disposition Authority Number DAA-0145-2018-0001-0001</p> <p>Records documenting analyses of systems, applications, or collections of information for compliance with Federal and Agency requirements (e.g. PIAs)</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Retention Period RETAIN UNTIL ANALYSIS/ASSESSMENT IS SUPERSEDED OR FOR ONE YEAR AFTER DECOMMISSION OF THE SUBJECT SYSTEM/ APPLICATION OR COLLECTION TERMINATION.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>IT System Administrative Management Records</p> <p>Disposition Authority Number DAA-0145-2018-0001-0002</p> <p>Summary data about IT systems and applications maintained for functional administrative management purposes. Records may consist of individual entries into living databases maintained for such purposes.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p>

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Do any of the records covered
by this item exist as structured
electronic data?

Yes

Disposition Instruction

Retention Period

UPDATE WHEN DATA OR RECORDS ARE
SUPERSEDED; DESTROY WHEN NO LONGER
NEEDED FOR AGENCY BUSINESS PURPOSES.

Additional Information

GAO Approval

Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
11/06/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
04/20/2018	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA
04/20/2018	Submit For Certification	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
05/09/2018	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
09/13/2018	Return Without Action	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services

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