

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <i>NI-145-05-1</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received	
1 FROM (Agency or establishment) United States Department of Agriculture		<b>NOTIFICATION TO AGENCY</b>  In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Farm Service Agency			
3 MINOR SUBDIVISION State and County Offices			
4 NAME OF PERSON WITH WHOM TO CONFER Clarice A. Crumb	5 TELEPHONE NUMBER (202)690-1560	DATE	ARCHIVIST OF THE UNITED STATES
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE August 29, 2005	SIGNATURE OF AGENCY REPRESENTATIVE <i>Clarice A. Crumb</i>		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<b>Tobacco Programs</b>		

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<b>Item 1</b>	<p style="text-align: center;"><b>TOBACCO PROGRAMS</b></p> <p><u>Tobacco Loss Assistance Program (TLAP).</u></p> <p>TLAP provides direct payments to tobacco growers and quota holders to help defray income loss resulting from the reductions in quota from the 1999 crop year to the 2000 crop year.</p> <p>Recordkeeping copy (paper). Records include eligibility requirements, planted and considered planted, appeals, payment registers, payment records, individual producer folders, lists, reports, correspondence and other related records.</p> <p>Disposition. <b>TEMPORARY</b>. Destroy 3 years after date of last payment.</p>		
<b>Item 2</b>	<p><u>Tobacco Payment Program (TOPP)</u></p> <p>TOPP provided a one-time direct payment in 2003 to all acreage allotment/marketing quota holders and tobacco growers.</p> <p>Recordkeeping copy (paper). Records include eligibility requirements, certifications compliance, appeals, reports, payment registers, individual producer folders, payment records, correspondence and other related records.</p> <p>Disposition. <b>TEMPORARY</b>. Destroy 3 years after date of payment.</p>		
<b>Item 3</b>	<p><u>Tobacco Transition Payment Program (TTPP).</u></p> <p>TTPP provides payments over a ten-year period to quota holders and producers of quota tobacco to help them make the transition from the Federal Tobacco</p>		

<p><b>Item 4</b></p>	<p>Marketing Quota and Price Support Loan Programs. Payments began in 2005 and continue through 2014.</p> <p>Recordkeeping copy (paper). Records include eligibility, base quota levels, eligible quota holders, proof of ownership of land, registers, individual contract folders of approved and disapproved applications, reports, compliance, appeals, payment records, correspondence and other related records.</p> <p>Disposition. <b>TEMPORARY</b>. Destroy 5 years after expiration of program.</p> <p><u>Tobacco Transition Payment Program (TTPP) Assessments</u></p> <p>This program as required by Title VI of the 2004 Act provide for assessments on certain domestic manufacturers and importers of tobacco products in order to fund the Tobacco Transition Payment Program. Assessments imposed for fiscal year 2005 through 2014.</p> <p>Recordkeeping copy (paper). Records include copies of tobacco manufacturer and importer tax returns, TTPP assessment statements, invoices, collection records, documentation, correspondence, appeals and other related records</p> <p>Disposition: <b>TEMPORARY</b>. Destroy 5 years after expiration of program.</p>		
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