

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

100 27 June 81/84

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Department of Agriculture

2. MAJOR SUBDIVISION

Agricultural Stabilization and Conservation Service

3. MINOR SUBDIVISION

Management Field Office

4. NAME OF PERSON WITH WHOM TO CONFER

Daniel J. Rooney

5. TEL EXT

447-6963

LEAVE BLANK

JOB NO

NC1-145-81-3

DATE RECEIVED

June 22, 1981

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

10-26-81
Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A** Request for immediate disposal.

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>6/17/81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Samuel T. Brown, Jr.</i>	E. TITLE Acting Director, Management Services Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Records Relating to the Control of and Accounting for Sight Drafts.</p> <p>Registers, lists, sight drafts and other records that are required to account for all sight drafts issued by ASCS field offices. This authority is limited to the following records at the Management Field Office:</p> <p>A. The microfilm copy of all negotiated sight drafts.</p> <p>B. The computer generated microfiche monthly listing which matches all issued sight drafts with those that have been negotiated. This listing serves to identify all drafts that have been negotiated and is an index to A.</p> <p>C. The paper or microfiche copy (as appropriate) of the monthly list of all county office drafts over 3 years old that have not been negotiated or reissued.</p> <p>D. The paper or microfiche copy (as appropriate) of the monthly lists of all Commodity office drafts over 99 days old that have not been negotiated or reissued.</p>		

Mass data change sheet not required.

*Closed Out: 10-29-81: P.T.D.
Copy to NNF: Admin*

Request for Records Disposition Authority—Continuation

JOB NO

PAGE OF

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Such Indemnity Bonds (Form CCC-316) and related correspondence as are necessary to determine whether a substitute draft has been issued as replacement for the original draft.</p> <p>Disposition not authorized at this time. Currently, the provisions of 31 USC 132 effectively prohibit the destruction of the records described above. Although these records do not have enduring historical value, a finite retention period cannot be established until the law has been changed. Since all recent efforts to modify the law have failed, ASCS anticipates a substantial delay in scheduling these records for final disposition. This item will be resubmitted to NARS for approval when 31 USC 132 is amended. <i>Transfer to FARC is not authorized. SC 10-8-81</i></p> <p>This certifies that the records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506.</p>		DISPOSAL NOT APPROVED