

5 May 82

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,**  
**NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)  
**U.S. Department of Agriculture**

2 MAJOR SUBDIVISION  
**Agricultural Stabilization and Conservation Service**

3 MINOR SUBDIVISION  
**Washington Office**

4 NAME OF PERSON WITH WHOM TO CONFER  
**Clarice A. Crumb**

5 TEL EXT  
**447-7302**

LEAVE BLANK	
JOB NO	<b>NCL-145-82-3</b>
DATE RECEIVED	<b>May 5, 1982</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<b>5-28-82</b> Date	<i>[Signature]</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C DATE <b>4/30/82</b>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E TITLE <b>Acting Director, Management Services Division</b>
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p><u>Federal Register Notice and Rule Making Case Files</u></p> <p>Documents and related material submitted by ASCS for publication in the Federal Register. The case files contain the official signed copy of the document for publication, the ASCS clearance sheet used to route the document for clearance, the OMB clearance record, and any background material that was used to justify the need for the document.</p> <p>A. Official agency copies including OGC approved copies - Destroy when 15 years old.</p> <p>B. Divisional copies including letters of comment from the public and any background material - Destroy when 6 years old.</p>		<i>2 items</i>

115-107

*to agency 6/15/82  
to NNF 6/16/82  
no copy to FRC needed*

*Closed Out: 6-16-82: [Signature]*