

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI-145-83-2
DATE RECEIVED	3-9-83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-11-83 <i>Date</i>	<i>[Signature]</i> <i>Archivist of the United States</i>

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Department of Agriculture

2. MAJOR SUBDIVISION
Agriculture Stabilization & Conservation Service

3. MINOR SUBDIVISION
Fiscal Division

4. NAME OF PERSON WITH WHOM TO CONFER
Daniel J. Rooney

5. TEL. EXT.
382-0184

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 2/28/83	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Samuel T. Brown, Jr.</i>	E. TITLE Director, Management Services Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Foreign Agreements and Purchase Authorizations Case Files (Title I, Public Law-480) Agreements negotiated with friendly nations by the U.S. Agency for International Development to provide for the sale of agricultural commodities on credit terms for dollars or for foreign currencies convertible to dollars. Agreements for foreign purchases are made either with a foreign government or with a private trade entity. Records include agreements; purchase authorizations; letters of conditional reimbursement and commitment; contracts; vessel approvals; applications for letters of credit; notice of sale; approvals of price; declarations of sale; shipping and inspection records; notice of assignment; notice of arrival; suppliers invoice and certificate; carriers invoice; shipping and arrival reports; reports; and related correspondence. A. 40 year agreements (700 Series) Transfer to FARC 1 year after final delivery under agreement. Destroy 40 years after final delivery under agreement. B. 20 year agreements (400-500 Series) Transfer to FARC 1 year after final delivery under agreement. Destroy 20 years after final delivery under agreement.	NCI-161-79 1/17	<i>2 items</i>

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

to agency, by RTB, 3/15/83
to NNF 3/18/83
to WARC 3/18/83
MDC sheet attached to FRC copy