

Request for Records Disposition Authority

Records Schedule Number DAA-0161-2015-0001

Schedule Status Approved

Agency or Establishment Farm Service Agency

Record Group / Scheduling Group Records of the Commodity Credit Corporation

Records Schedule applies to Agency-wide

Schedule Subject Tobacco Programs

Internal agency concurrences will be provided Yes

Background Information TLAP provides direct payment to tobacco growers and quota holders to help defray income loss resulting from the reduction in quota from the 1999 crop year to the 2000 crop year.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0161-2015-0001

Sequence Number	
1	Tobacco loss Assistance Program (TLAP) Disposition Authority Number: DAA-0161-2015-0001-0001

Records Schedule Items

Sequence Number	
1	<p>Tobacco loss Assistance Program (TLAP)</p> <p>Disposition Authority Number · DAA-0161-2015-0001-0001</p> <p>Records include eligibility requirements, planted and considered planted, appeals payment registers, payment records, individuals producers folders, lists, reports, correspondence and other related records.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation NC1-145-79-2, item 6a (in part)</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at the end of the year in which last payment was made.</p> <p>Retention Period Destroy 3 year(s) after date of last payment</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
08/12/2015	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
12/23/2015	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
01/04/2016	Submit For Certification	Debra Lackey	Records Analyst	Management Service Division - Information Management Section
01/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
02/10/2016	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
02/11/2016	Submit For Certification	Debra Lackey	Records Analyst	Management Service Division - Information Management Section
02/11/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
03/23/2016	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/23/2016	Submit For Certification	Debra Lackey	Records Analyst	FAS - FAS
03/24/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service

03/24/2016	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/24/2016	Submit For Certification	Debra Lackey	Records Analyst	FAS - FAS
03/25/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
03/29/2016	Submit for Concurrence	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/29/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/30/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/31/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist