

Request for Records Disposition Authority

Records Schedule Number: **DAA-0161-2015-0002**
 Schedule Status: **Approved**

Agency or Establishment: **Farm Service Agency**
 Record Group / Scheduling Group: **Records of the Commodity Credit Corporation**
 Records Schedule applies to: **Major Subdivision**
 Major Subdivision: **Commodity Credit Corporation (CCC)**
 Schedule Subject: **Price Support Systems Market and Assistance Loans**
 Internal agency concurrences will be provided: **Yes**

Background Information: **CCC analyzes and designs computer system application software and associated databases to support system such as the FSA storage facility system, Market Loss Systems, and other assigned functions, provide program management, review written procedures and work sequences, consult with subject matter employees and experts, and analyze the methods and objectives to be accomplished. Design and develop artifacts and specifications to support the construction and implementation of the system.**

Mission Critical and/or Cross Functional

The system contains PII

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0161-2015-0002

Sequence Number	
1	Price Support Systems Market and Assistance Loans Disposition Authority Number: DAA-0161-2015-0002-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="367 427 1084 459">Price Support Systems Market and Assistance Loans</p> <p data-bbox="367 476 1133 508">Disposition Authority Number DAA-0161-2015-0002-0001</p> <p data-bbox="367 527 1485 1032">Master File: These systems maintain a master file of cooperative Marketing Association and loan Servicing Agent members that may have loan activity during a certain period of time as well as information on dairy producers and livestock in systems such as the Dairy Disaster Assistance Program to disburse benefits to in response to losses related to hurricanes. Information used for the construction and upgrading of storage and handling facilities in systems such as Farm Storage Facility Loans or the Sugar Storage Facility Loans Program. Or such as the Milk Income Loss Contract system that is monthly payment system based on milk production provided by producers. The System provides the capability to issue repay, service and provide reporting for Price Support Commodity Loans and Loan Deficiency Payments electronic warehouse receipts for Rice, Peanuts and Cotton. The system also records applications and processes payments for the Trade Adjustment Assistance Program to provide assistance to producers impacted by commodity imports.</p> <p data-bbox="367 1051 915 1083">Final Disposition Temporary</p> <p data-bbox="367 1102 850 1134">Item Status Active</p> <p data-bbox="367 1153 824 1185">Is this item media neutral? Yes</p> <p data-bbox="367 1204 824 1325">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="367 1344 824 1423">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="367 1464 672 1495">Disposition Instruction</p> <p data-bbox="367 1515 1485 1693">Retention Period Disposition: Temporary: Data will be maintained in the system for a minimum of 6 years and a maximum of 10 years after the system is deactivated. Delete when no longer needed for administrative, legal, audit or other operational purposes.</p> <p data-bbox="367 1734 672 1766">Additional Information</p> <p data-bbox="367 1785 948 1817">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
08/12/2015	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
02/23/2016	Return for Revision	Tom Cotter	Appraiser	National Archives and Records Administration - Records Management Services
02/23/2016	Submit For Certification	Debra Lackey	Records Analyst	Management Service Division - Information Management Section
02/23/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
05/12/2016	Submit for Concurrence	Tom Cotter	Appraiser	National Archives and Records Administration - Records Management Services
05/12/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/13/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
05/18/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist