

Request for Records Disposition Authority

Records Schedule Number **DAA-0161-2016-0005**

Schedule Status **Approved**

Agency or Establishment **Farm Service Agency**

Record Group / Scheduling Group **Records of the Commodity Credit Corporation**

Records Schedule applies to **Agency-wide**

Schedule Subject **Supply and Foreign Purchase Files**

Internal agency concurrences will be provided **No**

Background Information **Records originated in the daily transactions of the Commodity Credit Corporation (CCC) in carrying out commodity loans, direct payments, indemnity payments, emergency feed and sugar programs.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withhold Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0161-2016-0005

Sequence Number

1	Special programs, Trade Adjustment Assistance Program, Certified Petitioners, Reports, Disapproved Applications, Producer Folders and Interagency Cooperation Disposition Authority Number: DAA-0161-2016-0005-0001
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Records Schedule Items

Sequence Number	
1	<p data-bbox="358 421 1469 489">Special programs, Trade Adjustment Assistance Program, Certified Petitioners, Reports, Disapproved Applications, Producer Folders and Interagency Cooperation</p> <p data-bbox="358 506 1120 538">Disposition Authority Number DAA-0161-2016-0005-0001</p> <p data-bbox="358 559 1469 846">Records include contracts, agreements, memoranda of understanding, offers, acceptances, and amendments thereto, abstracts of contracts, confirmations of sales and purchases, market price determinations and formulas, contract control and delivery records, notices of completion of contracts, consignee receipts, notices of processing charges accrued, forwarding notices, sale transaction records, debit and credit notices, notices to deliver, claim determinations, vouchers, schedules of purchase, invoicing and billing forms and documents inspection and grading forms, reports and related correspondence.</p> <p data-bbox="358 863 901 895">Final Disposition Temporary</p> <p data-bbox="358 917 836 949">Item Status Active</p> <p data-bbox="358 970 803 1002">Is this item media neutral? Yes</p> <p data-bbox="358 1023 795 1055">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="358 1161 1006 1208">GRS or Superseded Authority Citation NC1-161-79-1-12a</p> <p data-bbox="358 1251 657 1283">Disposition Instruction</p> <p data-bbox="358 1304 1469 1410">Retention Period Destroy 6 years after the end of each program, project, or other activity year, or in the case of claims, 6 years after the final disposition of the claim.</p> <p data-bbox="358 1453 657 1485">Additional Information</p> <p data-bbox="358 1506 933 1538">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
07/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
08/29/2016	Submit for Concurrency	Tom Cotter	Appraiser	National Archives and Records Administration - Records Management Services
08/30/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/02/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/06/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist