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| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK | |
| TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 | | JOB NO NI-164-87-2 | DATE RECEIVED 7-17-87 |
| 1 FROM (Agency or establishment) U.S. Department of Agriculture | | NOTIFICATION TO AGENCY | |
| 2 MAJOR SUBDIVISION Cooperative State Research Service | | In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. | |
| 3 MINOR SUBDIVISION Operations Management | | | |
| 4 NAME OF PERSON WITH WHOM TO CONFER Ann Mobley | 5 TELEPHONE EXT 447-5059 | DATE 7-27-87 | ARCHIVIST OF THE UNITED STATES <i>[Signature]</i> |
| 6 CERTIFICATE OF AGENCY REPRESENTATIVE | | | |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

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| B DATE 7-15-87 | C SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature: Eddie Claggett]</i> | D TITLE Records Management Officer |
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| 7 ITEM NO | 8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i> | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN <i>(NARS USE ONLY)</i> |
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| 1 | <p>Hatch, McIntyre - Stennis and Animal Health Project Case Files:</p> <p>Case files of research projects funded under the Hatch-McIntyre Stennis Act. Cooperative Research coordinates the funding of agricultural research projects which are carried out by State Agricultural Experiment Stations. These case files contain the station director's letter of transmittal; project outline: Forms CSRS-4, AD-416, and AD-417; CR Director's letter of approval; annual progress reports; and AD-421, officially terminating the project. These files do not contain final project manuscripts, which remain at the stations. Files are arranged alphabetically by State, thereunder by case number.</p> <p>Transfer to FRC 1 year after project is terminated. Destroy 10 years after project is terminated.</p> <p><i>Copies to agency, NCF, NNF 7-28-87</i></p> | | |