

WITHDRAWN

Request for Records Disposition Authority

Records Schedule Number DAA-0166-2017-0029

Schedule Status Returned Without Action

Agency or Establishment Foreign Agricultural Service

Record Group / Scheduling Group Records of the Foreign Agricultural Service

Records Schedule applies to Agency-wide

Schedule Subject Private Sector Relations Records

Internal agency concurrences will be provided No

Background Information The Office of International Cooperation and Development and the promotion of trade, and participating in Departmental initiatives to advance agricultural development.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	5

GAO Approval

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Outline of Records Schedule Items for DAA-0166-2017-0029

Sequence Number	
1	Joint Agricultural Consultative Committee (JACC) with Nigeria Disposition Authority Number: DAA-0166-2017-0029-0001
2	Agribusiness Promotion Council Disposition Authority Number: DAA-0166-2017-0029-0002
3	Cancun Initiative Disposition Authority Number: DAA-0166-2017-0029-0003
4	Nutrition Assistance Program - Puerto Rico Disposition Authority Number: DAA-0166-2017-0029-0004
5	Private Sector Relations - General files; Developing and Transitional countries - Co untry Files; Agribusiness Firms; Trade Opportunities - Country Files Disposition Authority Number: DAA-0166-2017-0029-0005

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Records Schedule Items

Sequence Number	
1	<p data-bbox="345 363 1482 406">Joint Agricultural Consultative Committee (JACC) with Nigeria</p> <p data-bbox="345 427 1482 470">Disposition Authority Number DAA-0166-2017-0029-0001</p> <p data-bbox="345 480 1482 715">Records may include organizational documents, fact sheets explaining the program, minutes of meetings, briefing papers, information relating to trade missions seminars and conferences, guidelines for investors, copies of the implementing Memorandum of Understandings, consultant reports on trade/development opportunities, copies of speeches, committee membership rosters and biographical material and related information.</p> <p data-bbox="345 725 1482 768">Final Disposition Permanent</p> <p data-bbox="345 778 1482 821">Item Status Withdrawn</p> <p data-bbox="345 832 1482 874">Is this item media neutral? Yes</p> <p data-bbox="345 885 1482 1023">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="345 1034 1482 1108">GRS or Superseded Authority Citation NC1-166-84-1-9</p> <p data-bbox="345 1129 1482 1172">Disposition Instruction</p> <p data-bbox="345 1193 1482 1268">Transfer to the National Archives for Accessioning Transfer to NARA when 15 years old.</p> <p data-bbox="345 1289 1482 1332">Additional Information</p> <p data-bbox="345 1353 1482 1449">What will be the date span of the initial transfer of records to the National Archives? Unknown From inception to present</p> <p data-bbox="345 1459 1482 1576">How frequently will your agency transfer these records to the National Archives? Every 15 Years</p>
2	<p data-bbox="345 1661 1482 1704">Agribusiness Promotion Council</p> <p data-bbox="345 1715 1482 1757">Disposition Authority Number DAA-0166-2017-0029-0002</p> <p data-bbox="345 1768 1482 1885">Records may include organizational information, news articles, press releases, membership roster, resumes and administrative material such as copies of trip reports, travel vouchers, and related data.</p> <p data-bbox="345 1896 1482 1938">Final Disposition Temporary</p>

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Item Status Withdrawn
Is this item media neutral? Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No
GRS or Superseded Authority Citation NC1-166-84-1-12

Disposition Instruction

Retention Period Destroy 15 year(s) after after termination of the committee.

Additional Information

GAO Approval Not Required

Cancun Initiative

Disposition Authority Number DAA-0166-2017-0029-0003

Records may include candidate and task force resumes, country background information, draft position papers, reviews and analyses of position papers developed by other agencies and departments, cable traffic, budget papers, minutes of interdepartmental working group meetings, copies of briefing books, minutes of discussions with representatives of other agencies, officials of the private sector and representatives of the U.S. Government and copies of final reports.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-5

Disposition Instruction

Retention Period Destroy 10 years after the termination of the project or when no longer required for reference.

Additional Information

GAO Approval Not Required

Nutrition Assistance Program - Puerto Rico

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Disposition Authority Number DAA-0166-2017-0029-0004

Records may include copies of correspondence, cable traffic, non-record copies of reports on ad-hoc Working Group meetings, trip reports and related administrative material.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-6

Disposition Instruction

Retention Period Destroy 5 years after termination of project or when no longer required for reference.

Additional Information

GAO Approval Not Required

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Private Sector Relations - General files; Developing and Transitional countries - Country Files; Agribusiness Firms; Trade Opportunities - Country Files

Disposition Authority Number DAA-0166-2017-0029-0005

Administrative material and non-record copies of reports from committees/conferences attended by OCIO Officials or of interest to the agency, including the Versailles Summit, the Belmont Conference, and the National Security Council's Population Policy Group. Background information on developing and transitional countries, including copies of AID country/program budgets, country development strategy statements, socio/political information and related material. Background material related to American and foreign agricultural and agribusiness firms interested in trade opportunities, including product information, data on import/export restrictions, and cost information. Background information on trade opportunities with developing and transitional countries. Records may include cables, correspondence, socio-political information.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

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GRS or Superseded Authority
Citation

NC1-166-84-1-7
NC1-166-84-1-8
NC1-166-84-1-10
NC1-166-84-1-11

Disposition Instruction

Retention Period

Destroy when no longer required for reference.

Additional Information

GAO Approval

Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
01/03/2018	Return Without Action	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA

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