

**WITHDRAWN**

### Request for Records Disposition Authority

Records Schedule Number           DAA-0166-2017-0034

Schedule Status                    Returned Without Action

  

Agency or Establishment           Foreign Agricultural Service

Record Group / Scheduling Group   Records of the Foreign Agricultural Service

Records Schedule applies to       Agency-wide

Schedule Subject                   Technical Assistance

Internal agency concurrences will  
be provided                         No

Background Information

The Office of International Cooperation and Development provides technical agricultural assistance to foreign nations, working with U.S. Government agencies to provide technical assistance resources requested by developing countries through AID, the World Bank, and other international organizations and/or requested directly by other countries on a reimbursable basis. The agency also participates in building the institutional capability of developing countries in agricultural production, distribution and resource management, works with developing countries in planning and implementing agricultural rural development programs and assists developing countries to utilize research and technology to improve food and agriculture production.

Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 0                                 | 0                                     | 0                                     | 6                                     |

GAO Approval

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Outline of Records Schedule Items for DAA-0166-2017-0034

| Sequence Number |  |
|-----------------|--|
| 1               | Consumption Effects of Agricultural Policies<br>Disposition Authority Number: DAA-0166-2017-0034-0001                      |
| 2               | Technical Assistance Projects<br>Disposition Authority Number: DAA-0166-2017-0034-0002                                     |
| 3               | Development Project Management<br>Disposition Authority Number: DAA-0166-2017-0034-0003                                    |
| 4               | Short Term Policy Impact Evaluation Studies (SPIES)<br>Disposition Authority Number: DAA-0166-2017-0034-0004               |
| 5               | Consultants<br>Disposition Authority Number: DAA-0166-2017-0034-0005   |
| 6               | Country Background Information and Technical Assistance Proposals<br>Disposition Authority Number: DAA-0166-2017-0034-0006 |

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### Records Schedule Items

| Sequence Number |  |
|-----------------|--|
| 1               | <p><b>Consumption Effects of Agricultural Policies</b></p> <p>Disposition Authority Number     DAA-0166-2017-0034-0001</p> <p>Evaluations of developing country policies and programs which might affect consumption and possible alternatives and their implications and possible alternatives and their implications and materials on the administrative support required, including travel information, biographic data, trip reports and related information.</p> <p>Final Disposition                     Permanent</p> <p>Item Status                            Withdrawn</p> <p>Is this item media neutral?         Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?     No</p> <p>GRS or Superseded Authority Citation     NC1-166-84-1-39</p> <p><b>Disposition Instruction</b></p> <p>Transfer to the National Archives for Accessioning     Transfer to NARA in 5 years blocks when most recent records are 15 years old.</p> <p><b>Additional Information</b></p> <p>What will be the date span of the initial transfer of records to the National Archives?     Unknown<br/>From inception to the present</p> <p>How frequently will your agency transfer these records to the National Archives?     Every 15 Years</p> |
| 2               | <p><b>Technical Assistance Projects</b></p> <p>Disposition Authority Number     DAA-0166-2017-0034-0002</p> <p>Records include correspondence, evaluations, and other material related to the conduct of technical foreign assistance programs overseas.</p> <p>Final Disposition                     Temporary</p> <p>Item Status                            Withdrawn</p>  |

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Is this item media neutral? Yes  
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No  
GRS or Superseded Authority Citation NC1-166-84-1-36  
Disposition Instruction  
Retention Period Destroy 10 years after termination of the project or when no longer required for reference.

Additional Information

GAO Approval Not Required

Development Project Management

Disposition Authority Number DAA-0166-2017-0034-0003

Administrative material, including communications, cables, travel documents, and biographic material of consultants and non-record copies of reports, evaluations, feasibility studies, and project design/implementation reports.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-40

Disposition Instruction

Retention Period Destroy 10 year(s) after completion of the project.

Additional Information

GAO Approval Not Required

Short Term Policy Impact Evaluation Studies (SPIES)

Disposition Authority Number DAA-0166-2017-0034-0004

Administrative back-up material required to support the conduct of short term studies overseas, including travel material, biographic data, trip reports and related information.

Final Disposition Temporary

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Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-38

Disposition Instruction

Retention Period Destroy 5 years after completion of the final report or when no longer required.

Additional Information

GAO Approval Not Required

5 Consultants

Disposition Authority Number DAA-0166-2017-0034-0005

Non-record personnel materials including resumes, travel vouchers, travel authorizations, and related information of technical experts available for overseas assignments.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-37

Disposition Instruction

Retention Period Destroy 2 years after final payment and/or termination of the project or when no longer required for reference.

Additional Information

GAO Approval Not Required

6 Country Background Information and Technical Assistance Proposals

Disposition Authority Number DAA-0166-2017-0034-0006

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General information on the climatic, political and social conditions in foreign countries where technical assistance projects are conducted. Non-record copies of proposals for technical assistance projects and related correspondence.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation  
NC1-166-84-1-34  
NC1-166-84-1-35

Disposition Instruction

Retention Period Retain until superseded or no longer required for reference.

Additional Information

GAO Approval Not Required

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### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

| Date       | Action                | By            | Title                  | Organization  |
|------------|-----------------------|---------------|------------------------|---|
| 12/06/2016 | Certify               | Keith Holden  | Records Officer        | Farm Service Agency<br>- Foreign Agricultural<br>Service  |
| 01/03/2018 | Return Without Action | John Hulmston | Senior Records Analyst | National Archives and<br>Records Administration<br>- ACRA |

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