

WITHDRAWN

Request for Records Disposition Authority

Records Schedule Number DAA-0166-2017-0034
Schedule Status Returned Without Action

Agency or Establishment Foreign Agricultural Service
Record Group / Scheduling Group Records of the Foreign Agricultural Service
Records Schedule applies to Agency-wide
Schedule Subject Technical Assistance
Internal agency concurrences will be provided No

Background Information

The Office of International Cooperation and Development provides technical agricultural assistance to foreign nations, working with U.S. Government agencies to provide technical assistance resources requested by developing countries through AID, the World Bank, and other international organizations and/or requested directly by other countries on a reimbursable basis. The agency also participates in building the institutional capability of developing countries in agricultural production, distribution and resource management, works with developing countries in planning and implementing agricultural rural development programs and assists developing countries to utilize research and technology to improve food and agriculture production.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	6

GAO Approval

WITHDRAWN

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Outline of Records Schedule Items for DAA-0166-2017-0034

Sequence Number	
1	Consumption Effects of Agricultural Policies Disposition Authority Number: DAA-0166-2017-0034-0001
2	Technical Assistance Projects Disposition Authority Number: DAA-0166-2017-0034-0002
3	Development Project Management Disposition Authority Number: DAA-0166-2017-0034-0003
4	Short Term Policy Impact Evaluation Studies (SPIES) Disposition Authority Number: DAA-0166-2017-0034-0004
5	Consultants Disposition Authority Number: DAA-0166-2017-0034-0005
6	Country Background Information and Technical Assistance Proposals Disposition Authority Number: DAA-0166-2017-0034-0006

WITHDRAWN

WITHDRAWN

Records Schedule Items

Sequence Number	
1	<p>Consumption Effects of Agricultural Policies</p> <p>Disposition Authority Number DAA-0166-2017-0034-0001</p> <p>Evaluations of developing country policies and programs which might affect consumption and possible alternatives and their implications and possible alternatives and their implications and materials on the administrative support required, including travel information, biographic data, trip reports and related information.</p> <p>Final Disposition Permanent</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NC1-166-84-1-39</p> <p>Disposition Instruction</p> <p>Transfer to the National Archives for Accessioning Transfer to NARA in 5 years blocks when most recent records are 15 years old.</p> <p>Additional Information</p> <p>What will be the date span of the initial transfer of records to the National Archives? Unknown From inception to the present</p> <p>How frequently will your agency transfer these records to the National Archives? Every 15 Years</p>
2	<p>Technical Assistance Projects</p> <p>Disposition Authority Number DAA-0166-2017-0034-0002</p> <p>Records include correspondence, evaluations, and other material related to the conduct of technical foreign assistance programs overseas.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p>

WITHDRAWN

WITHDRAWN

Is this item media neutral? Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No
GRS or Superseded Authority Citation NC1-166-84-1-36
Disposition Instruction
Retention Period Destroy 10 years after termination of the project or when no longer required for reference.

Additional Information

GAO Approval Not Required

Development Project Management

Disposition Authority Number DAA-0166-2017-0034-0003

Administrative material, including communications, cables, travel documents, and biographic material of consultants and non-record copies of reports, evaluations, feasibility studies, and project design/implementation reports.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-40

Disposition Instruction

Retention Period Destroy 10 year(s) after completion of the project.

Additional Information

GAO Approval Not Required

Short Term Policy Impact Evaluation Studies (SPIES)

Disposition Authority Number DAA-0166-2017-0034-0004

Administrative back-up material required to support the conduct of short term studies overseas, including travel material, biographic data, trip reports and related information.

Final Disposition Temporary

WITHDRAWN

3

4

WITHDRAWN

Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
GRS or Superseded Authority Citation	NC1-166-84-1-38
Disposition Instruction	
Retention Period	Destroy 5 years after completion of the final report or when no longer required.
Additional Information	
GAO Approval	Not Required
Consultants	
Disposition Authority Number	DAA-0166-2017-0034-0005
Non-record personnel materials including resumes, travel vouchers, travel authorizations, and related information of technical experts available for overseas assignments.	
Final Disposition	Temporary
Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
GRS or Superseded Authority Citation	NC1-166-84-1-37
Disposition Instruction	
Retention Period	Destroy 2 years after final payment and/or termination of the project or when no longer required for reference.
Additional Information	
GAO Approval	Not Required
Country Background Information and Technical Assistance Proposals	
Disposition Authority Number	DAA-0166-2017-0034-0006

WITHDRAWN

5

6

WITHDRAWN

General information on the climatic, political and social conditions in foreign countries where technical assistance projects are conducted. Non-record copies of proposals for technical assistance projects and related correspondence.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-34
NC1-166-84-1-35

Disposition Instruction

Retention Period Retain until superseded or no longer required for reference.

Additional Information

GAO Approval Not Required

WITHDRAWN

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
01/03/2018	Return Without Action	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA

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