

**WITHDRAWN**

### Request for Records Disposition Authority

Records Schedule Number: DAA-0166-2017-0037  
Schedule Status: Returned Without Action  
Agency or Establishment: Foreign Agricultural Service  
Record Group / Scheduling Group: Records of the Foreign Agricultural Service  
Records Schedule applies to: Agency-wide  
Schedule Subject: Animal and Plant Health Inspection Service (APHIS)  
Internal agency concurrences will be provided: No

Background Information: Suggested subject files and disposal authorization covering record and non-record material accumulated and maintained by the Foreign Agricultural Affairs Officer pertaining to Meat and Poultry Inspection, Veterinary Services, and Plant Protection and Quarantine, APHIS employees are assigned to some overseas posts.

#### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	4

#### GAO Approval

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## Outline of Records Schedule Items for DAA-0166-2017-0037

Sequence Number	
1	APHIS - Case Files Disposition Authority Number: DAA-0166-2017-0037-0001
2	APHIS Regulations Disposition Authority Number: DAA-0166-2017-0037-0002
3	APHIS Handout Disposition Authority Number: DAA-0166-2017-0037-0003
4	APHIS Correspondence Disposition Authority Number: DAA-0166-2017-0037-0004

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Records Schedule Items

Sequence Number

1

**APHIS - Case Files**

Disposition Authority Number DAA-0166-2017-0037-0001

Regulations such as the APHIS Instruction Manual and amendments, copies of handout material pertaining to APHIS, and correspondence pertaining to specific APHIS activity

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-78-2-APHIS

**Disposition Instruction**

Retention Period Destroy when no longer needed for business.

**Additional Information**

GAO Approval Not Required

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**APHIS Regulations**

Disposition Authority Number DAA-0166-2017-0037-0002

**APHIS Instruction Manual and Amendments.**

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-78-2-APHIS-1

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**Disposition Instruction**

Retention Period Destroy when no amended or obsolete.

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Additional Information

GAO Approval Not Required

**APHIS Handout**

Disposition Authority Number **DAA-0166-2017-0037-0003**

Records include copies of handout material pertaining to APHIS

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation **NC1-166-78-2-APHIS-2**

Disposition Instruction

Retention Period Destroy when obsoleted

Additional Information

GAO Approval Not Required

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**APHIS Correspondence**

Disposition Authority Number **DAA-0166-2017-0037-0004**

Records include correspondence pertaining to specific APHIS activity.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation **NC1-166-78-2-APHIS-3**

Disposition Instruction

Retention Period Destroy when no longer needed for reference purposes.

Additional Information

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GAO Approval

Not Required

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### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
12/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
01/03/2018	Return Without Action	John Hulmston	Senior Records Analyst	National Archives and Records Administration - ACRA

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