

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0166-2018-0009

Request for Records Disposition Authority

Records Schedule Number DAA-0166-2018-0009
Schedule Status Returned Without Action

Agency or Establishment Foreign Agricultural Service
Record Group / Scheduling Group Records of the Foreign Agricultural Service
Records Schedule applies to Agency-wide
Schedule Subject Commodity Credit Corporation Programs Records
Internal agency concurrences will be provided No

Background Information Record material accumulated and maintained by Foreign Agricultural Affairs Officer resulting from promulgation and operation of Commodity Credit Programs under the CCC Charter and Public Law 89-08

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	7

GAO Approval

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Records Schedule: DAA-0166-2018-0009

Outline of Records Schedule Items for DAA-0166-2018-0009

Sequence Number	
1	Commodity Credit Corporation Program Records - General Disposition Authority Number: DAA-0166-2018-0009-0001
2	Commodity Credit Corporation Program Records – Credit Sales – Case File Disposition Authority Number: DAA-0166-2018-0009-0002
3	Commodity Credit Corporation Program Records – Reports to FAS/W Disposition Authority Number: DAA-0166-2018-0009-0003
4	Commodity Credit Corporation Program Records – Reports from OGSM Disposition Authority Number: DAA-0166-2018-0009-0004
5	Commodity Credit Corporation Program Records – Lists – Export Sales List and C CC Price List Disposition Authority Number: DAA-0166-2018-0009-0005
6	Commodity Credit Corporation Program Records – Negotiated Sales Contracts - G eneral Disposition Authority Number: DAA-0166-2018-0009-0006
7	Commodity Credit Corporation Program Records – Negotiated Sales Contracts – C ase Files Disposition Authority Number: DAA-0166-2018-0009-0007

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Records Schedule Items

Sequence Number	
1	<p data-bbox="370 427 1166 459">Commodity Credit Corporation Program Records - General</p> <p data-bbox="370 480 1138 512">Disposition Authority Number DAA-0166-2018-0009-0001</p> <p data-bbox="370 534 1446 602">Regulations, instructions, procedures, etc. documenting the overall CCC Export Credit Sales Program.</p> <p data-bbox="370 623 915 655">Final Disposition Temporary</p> <p data-bbox="370 676 915 708">Item Status Withdrawn</p> <p data-bbox="370 729 821 761">Is this item media neutral? Yes</p> <p data-bbox="370 783 805 900">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="370 921 1138 974">GRS or Superseded Authority Citation NC1-166-78-2/ CCC/ECS-1</p> <p data-bbox="370 1017 667 1049">Disposition Instruction</p> <p data-bbox="370 1070 1154 1102">Cutoff Instruction Cutoff at the end of the year.</p> <p data-bbox="370 1123 1154 1155">Retention Period Destroy 3 year(s) after cutoff</p> <p data-bbox="370 1198 667 1229">Additional Information</p> <p data-bbox="370 1251 948 1283">GAO Approval Not Required</p>
2	<p data-bbox="370 1304 1390 1336">Commodity Credit Corporation Program Records – Credit Sales – Case File</p> <p data-bbox="370 1357 1138 1389">Disposition Authority Number DAA-0166-2018-0009-0002</p> <p data-bbox="370 1410 1468 1549">Establish a case file including financing agreement, and related documentation which may be used to verify actual imports of commodities into a country. Special requests and replies thereto to investigate discrepancies between commodities shipped and those received are also transmitted.</p> <p data-bbox="370 1570 915 1602">Final Disposition Temporary</p> <p data-bbox="370 1623 915 1655">Item Status Withdrawn</p> <p data-bbox="370 1676 821 1708">Is this item media neutral? Yes</p> <p data-bbox="370 1730 805 1847">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="370 1868 1138 1921">GRS or Superseded Authority Citation NC1-166-78-2/ CCC/ECS-2</p>

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Disposition Instruction

Cutoff Instruction Cutoff at the end of the year in which case is closed
Retention Period Destroy 8 year(s) after cutoff

Additional Information

GAO Approval Not Required
Commodity Credit Corporation Program Records – Reports to FAS/W
Disposition Authority Number DAA-0166-2018-0009-0003

Special reports on market information and other data relating to CCC financing

Final Disposition Temporary
Item Status Withdrawn
Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-78-2/ CCC/ECS-3

Disposition Instruction

Cutoff Instruction Cutoff at the end of the year after final action
Retention Period Destroy 3 year(s) after cutoff

Additional Information

GAO Approval Not Required
Commodity Credit Corporation Program Records – Reports from OGSM
Disposition Authority Number DAA-0166-2018-0009-0004

Reports received from OGSM on CCC program

Final Disposition Temporary
Item Status Withdrawn
Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-78-2/ CCC/ ECS-4

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Disposition Instruction

Cutoff Instruction Cutoff at the end of the year after final action
Retention Period Destroy 1 year(s) after cutoff

Additional Information

GAO Approval Not Required

Commodity Credit Corporation Program Records – Lists – Export Sales List and CCC Price List

Disposition Authority Number DAA-0166-2018-0009-0005

Copies of CCC monthly sales list and Weekly list of CCC Support Prices by Commodities

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-78-2/ CCC/ECS 5-1
NC1-166-78-2/ CCC/ECS 5-2

Disposition Instruction

Cutoff Instruction Cutoff when received and/or created.
Retention Period Destroy when 3 months old

Additional Information

GAO Approval Not Required

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Commodity Credit Corporation Program Records – Negotiated Sales Contracts - General

Disposition Authority Number DAA-0166-2018-0009-0006

Policies, regulations, instructions, and procedures documenting the overall exports, importation and use of commodities purchased under the Negotiated Sales Contracts.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

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Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?

No

GRS or Superseded Authority Citation

NC1-166-78-2/ CCC/NSC-1

Disposition Instruction

Cutoff Instruction

Cutoff when superseded

Retention Period

Destroy immediately after superseded

Additional Information

GAO Approval

Not Required

Commodity Credit Corporation Program Records – Negotiated Sales Contracts – Case Files

Disposition Authority Number

DAA-0166-2018-0009-0007

Establish a case file by GSM Contract Number of copies of sales contract; communications with foreign government or agency concerning the distribution plans for the commodities and related documents, i.e., copies of bills of lading and quarterly report received from the importing country or agency showing the use made of the commodities.

Final Disposition

Temporary

Item Status

Withdrawn

Is this item media neutral?

Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?

No

GRS or Superseded Authority Citation

NC1-166-78-2/ CCC/NSC-2

Disposition Instruction

Cutoff Instruction

Cutoff at the end of the year in which the contract expires.

Retention Period

Destroy 3 year(s) after cutoff

Additional Information

GAO Approval

Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/20/2017	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
08/28/2018	Return for Revision	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
12/04/2018	Return Without Action	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services

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