

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: **DAA-0166-2018-0023**

Request for Records Disposition Authority

Records Schedule Number DAA-0166-2018-0023
Schedule Status Returned Without Action

Agency or Establishment Foreign Agricultural Service
Record Group / Scheduling Group Records of the Foreign Agricultural Service
Records Schedule applies to Agency-wide
Schedule Subject Trade Policy - Other - The Generalized System of Preferences (GSP) and GSP Correspondence, Legislative History Files and The Harmonized Commodity Description and Coding Systems.

Internal agency concurrences will be provided No

Background Information Position papers, notes and private industry briefs concerning petitions and proposals to add or delete commodities or countries from GSP.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	4

GAO Approval

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Outline of Records Schedule Items for DAA-0166-2018-0023

Sequence Number	
1	The Generalized System of Preferences and Correspondence Disposition Authority Number: DAA-0166-2018-0023-0001
2	Legislative History of the Trade Act of 1974 Disposition Authority Number: DAA-0166-2018-0023-0002
3	The Harmonized Commodity Description and Coding Systems Disposition Authority Number: DAA-0166-2018-0023-0003
4	Legislative History File Disposition Authority Number: DAA-0166-2018-0023-0004

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Records Schedule Items

Sequence Number	
1	<p>The Generalized System of Preferences and Correspondence</p> <p>Disposition Authority Number DAA-0166-2018-0023-0001</p> <p>Position papers, notes and private industry briefs concerning petitions and proposals to add or delete commodities or countries and correspondence and other related records.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NC1-166-78-1-24-a NC1-166-78-1-24-b</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at the end of the calendar year.</p> <p>Retention Period Destroy 10 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Legislative History of the Trade Act of 1974</p> <p>Disposition Authority Number DAA-0166-2018-0023-0002</p> <p>Texts, analysis, testimony, summaries, status reports and correspondence which document the intent of Congress and the objectives of the Department and other Agencies.</p> <p>Final Disposition Temporary</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p>

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3	Cutoff Instruction	Cutoff when superseded by new legislation.
	Retention Period	Destroy immediately after superseded.
	Additional Information	
	GAO Approval	Not Required
	The Harmonized Commodity Description and Coding Systems	
	Disposition Authority Number	DAA-0166-2018-0023-0003
	Correspondence between USDA and other U.S. Government Agencies, concerning an international effort to develop a replacement for, or supplement to, the Customs Cooperation Council Nomenclature (CCCN) which facilitates customs classification and statistical data collections; documents from the Council containing draft proposals, comments, recommendations, U.S. position papers and related material.	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No	
GRS or Superseded Authority Citation	NC1-166-78-1-27	
Disposition Instruction		
Cutoff Instruction	Cutoff when system is adopted.	
Retention Period	Destroy 5 year(s) after cutoff	
Additional Information		
GAO Approval	Not Required	
4	Legislative History File	
	Disposition Authority Number	DAA-0166-2018-0023-0004
	General policy statements, letters, cables, and aircoms concerning USDA and/or FAS policies on international trade questions, U.S. Farm Programs, and trade policies, includes legislative reports, congressional hearings and related material.	
	Final Disposition	Temporary
	Item Status	Withdrawn
	Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in	No	

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electronic format(s) other than e-mail and word processing?

GRS or Superseded Authority Citation NC1-166-78-1-26

Disposition Instruction

Cutoff Instruction Cutoff at the end of the calendar year

Retention Period Destroy when no longer needed

Additional Information

GAO Approval Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
01/10/2018	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
04/19/2018	Return Without Action	Carla Simms	Archives Specialist	National Archives and Records Administration - Records Management Operations