

WITHDRAWN - RETURNED WITHOUT ACTION

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Request for Records Disposition Authority

Records Schedule: DAA-0166-2018-0032

Request for Records Disposition Authority

Records Schedule Number DAA-0166-2018-0032
Schedule Status Returned Without Action

Agency or Establishment Foreign Agricultural Service
Record Group / Scheduling Group Records of the Foreign Agricultural Service
Records Schedule applies to Agency-wide
Schedule Subject Private Sector Relations Records
Internal agency concurrences will be provided No

Background Information The Office of International Cooperation and Development and the promotion of trade, and participating in Departmental initiatives to advance agricultural development.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
0	0	0	5

GAO Approval

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Records Schedule: **DAA-0166-2018-0032**

Outline of Records Schedule Items for DAA-0166-2018-0032

Sequence Number	
1	Joint Agricultural Consultative Committee (JACC) with Nigeria Disposition Authority Number: DAA-0166-2018-0032-0001
2	Agribusiness Promotion Council Disposition Authority Number: DAA-0166-2018-0032-0002
3	Cancun Initiative Disposition Authority Number: DAA-0166-2018-0032-0003
4	Nutrition Assistance Program - Puerto Rico Disposition Authority Number: DAA-0166-2018-0032-0004
5	Private Sector Relations - General files; Developing and Transitional countries - Country Files; Agribusiness Firms; Trade Opportunities - Country Files Disposition Authority Number: DAA-0166-2018-0032-0005

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Records Schedule: DAA-0166-2018-0032

Records Schedule Items

Sequence Number

1	<p>Joint Agricultural Consultative Committee (JACC) with Nigeria</p> <p>Disposition Authority Number DAA-0166-2018-0032-0001</p> <p>Records may include organizational documents, fact sheets explaining the program, minutes of meetings, briefing papers, information relating to trade missions seminars and conferences, guidelines for investors, copies of the implementing Memorandum of Understandings, consultant reports on trade/development opportunities, copies of speeches, committee membership rosters and biographical material and related information.</p> <p>Final Disposition Permanent</p> <p>Item Status Withdrawn</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>GRS or Superseded Authority Citation NC1-166-84-1-9</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at the end of the fiscal year.</p> <p>Transfer to the National Archives for Accessioning Transfer to the National Archives 15 year(s) after cutoff</p> <p>Additional Information</p> <p>What will be the date span of the initial transfer of records to the National Archives? Unknown From Inception to present</p> <p>How frequently will your agency transfer these records to the National Archives? Every 5 Years</p>
2	<p>Agribusiness Promotion Council</p> <p>Disposition Authority Number DAA-0166-2018-0032-0002</p> <p>Records may include organizational information, news articles, press releases, membership roster, resumes and administrative material such as copies of trip reports, travel vouchers, and related data.</p>

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Final Disposition Temporary
Item Status Withdrawn
Is this item media neutral? Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No
GRS or Superseded Authority Citation NC1-166-84-1-12

Disposition Instruction
Cutoff Instruction Cutoff at the end of the fiscal year
Retention Period Destroy 15 year(s) after termination of committee

Additional Information

GAO Approval Not Required

Cancun Initiative

Disposition Authority Number DAA-0166-2018-0032-0003

Records may include candidate and task force resumes, country background information, draft position papers, reviews and analyses of position papers developed by other agencies and departments, cable traffic, budget papers, minutes of interdepartmental working group meetings, copies of briefing books, minutes of discussions with representatives of other agencies, officials of the private sector and representatives of the U.S. Government and copies of final reports.

Final Disposition Temporary
Item Status Withdrawn
Is this item media neutral? Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No
GRS or Superseded Authority Citation NC1-166-84-1-5

Disposition Instruction
Cutoff Instruction Cutoff at the end of the fiscal year
Retention Period Destroy 10 year(s) after termination of the project or when no longer required for reference

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Additional Information

GAO Approval Not Required

Nutrition Assistance Program - Puerto Rico

Disposition Authority Number DAA-0166-2018-0032-0004

Records may include copies of correspondence, cable traffic, non-record copies of reports on ad-hoc Working Group meetings, trip reports and related administrative material.

Final Disposition Temporary

Item Status Withdrawn

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

GRS or Superseded Authority Citation NC1-166-84-1-6

Disposition Instruction

Cutoff Instruction Cutoff at the end of the fiscal year

Retention Period Destroy 5 year(s) after termination of project or when no longer required for reference occurs, whichever is sooner

Additional Information

GAO Approval Not Required

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Private Sector Relations - General files; Developing and Transitional countries - Country Files; Agribusiness Firms; Trade Opportunities - Country Files

Disposition Authority Number DAA-0166-2018-0032-0005

Administrative material and non-record copies of reports from committees/conferences attended by OCIO Officials or of interest to the agency, including the Versailles Summit, the Belmont Conference, and the National Security Council's Population Policy Group. Background information on developing and transitional countries, including copies of AID country/program budgets, country development strategy statements, socio/political information and related material. Background material related to American and foreign agricultural and agribusiness firms interested in trade opportunities, including product information, data on import/export restrictions, and cost information. Background information on trade opportunities with developing and transitional countries. Records may include cables, correspondence, socio-political information.

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Item Status	Withdrawn
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
GRS or Superseded Authority Citation	NC1-166-84-1-7 NC1-166-84-1-8 NC1-166-84-1-10 NC1-166-84-1-11
Disposition Instruction	
Cutoff Instruction	Cutoff at the end of the fiscal year.
Retention Period	Destroy when no longer required for reference.
Additional Information	
GAO Approval	Not Required

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Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
01/10/2018	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
02/28/2018	Return Without Action	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA