

## Request for Records Disposition Authority

Records Schedule Number      DAA-0166-2018-0047  
Schedule Status                Approved  
  
Agency or Establishment        Foreign Agricultural Service  
Record Group / Scheduling Group   Records of the Foreign Agricultural Service  
Records Schedule applies to    Agency-wide  
Schedule Subject                Real Property - Case Files - Disposal or Excess  
Internal agency concurrences will be provided      No

Background Information        Case files on the disposal of surplus real and related personal property and excess real property reports not covered by the GRS.

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0166-2018-0047

Sequence Number
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1
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Real Property - Case Files - Disposal or Excess Disposition Authority Number: DAA-0166-2018-0047-0001
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## Records Schedule Items

Sequence Number	
1	<p data-bbox="358 427 1008 459"><b>Real Property - Case Files - Disposal or Excess</b></p> <p data-bbox="358 480 1133 512">Disposition Authority Number      <b>DAA-0166-2018-0047-0001</b></p> <p data-bbox="358 534 1094 566"><b>Documentation on disposed or excessed real property</b></p> <p data-bbox="358 587 911 619">Final Disposition                      <b>Temporary</b></p> <p data-bbox="358 640 846 672">Item Status                              <b>Active</b></p> <p data-bbox="358 693 813 725">Is this item media neutral?          <b>Yes</b></p> <p data-bbox="358 746 797 863">Do any of the records covered by this item currently exist in electronic format(s) other than e- mail and word processing?          <b>No</b></p> <p data-bbox="358 906 662 938"><b>Disposition Instruction</b></p> <p data-bbox="358 959 1474 1023">Cutoff Instruction                      <b>Cutoff at the end of the fiscal year in which disposed or excessed</b></p> <p data-bbox="358 1044 1170 1076">Retention Period                      <b>Destroy 10 year(s) after cutoff</b></p> <p data-bbox="358 1119 662 1151"><b>Additional Information</b></p> <p data-bbox="358 1172 943 1204">GAO Approval                          <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
01/10/2018	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
03/29/2018	Submit for Concurrence	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
04/04/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/04/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/05/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist