

Request for Records Disposition Authority

Records Schedule Number DAA-0166-2018-0049
Schedule Status Approved

Agency or Establishment Foreign Agricultural Service
Record Group / Scheduling Group Records of the Foreign Agricultural Service
Records Schedule applies to Agency-wide
Schedule Subject Market Development Programs - Market Access Program and
 Foreign Market Development Program

Internal agency concurrences will be provided Yes

Background Information FAS supports the efforts of U.S. agricultural industry organizations to build, maintain, and expand overseas markets for U.S. agricultural products through the Market Access Program (MAP) and the Foreign Market Development (FMD) programs.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

Outline of Records Schedule Items for DAA-0166-2018-0049

Sequence Number	
1	Market Access Program (MAP) Disposition Authority Number: DAA-0166-2018-0049-0001
2	Foreign Market Development (FMD) Disposition Authority Number: DAA-0166-2018-0049-0002

Records Schedule Items

Sequence Number	
1	<p>Market Access Program (MAP)</p> <p>Disposition Authority Number DAA-0166-2018-0049-0001</p> <p>Through the Market Access Program (MAP), FAS partners with U.S. agricultural trade associations, cooperatives, state regional trade groups and small businesses to share the costs of overseas marketing and promotional activities that help build commercial export markets for U.S. agricultural products and commodities. Records may include program agreements, program amendments, approval letters, compliance correspondence, reimbursement claims, evaluations, performance reports, and financial reports.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff at the end of the fiscal year.</p> <p>Retention Period Destroy 7 year(s) after cutoff.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Foreign Market Development (FMD)</p> <p>Disposition Authority Number DAA-0166-2018-0049-0002</p> <p>The Foreign Market Development (FMD) Program, also known as the Cooperator Program, helps create, expand and maintain long-term export markets for U.S. agricultural products. Under the program, FAS partners with U.S. agricultural producers and processors, who are represented by non-profit commodity or trade associations called "cooperators," to promote U.S. commodities overseas. Records may include program agreements, program amendments, approval letters, compliance correspondence, reimbursement claims, evaluations, performance reports, and financial reports.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p>

Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No
Disposition Instruction	
Cutoff Instruction	Cutoff at the end of the fiscal year.
Retention Period	Destroy 7 year(s) after cutoff
Additional Information	
GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/11/2018	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
11/20/2018	Submit for Concurrency	Valerie Terray	Archives Specialist	National Archives and Records Administration - Records Management Services
11/20/2018	Concur	Kate Flaherty	Appraiser	National Archives and Records Administration - ACRA
11/20/2018	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/26/2018	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist