

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB #

NI-166-86-1

**TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

DATE RECEIVED

11-15-85

1 FROM (Agency or establishment)

U.S. Department of Agriculture

NOTIFICATION TO AGENCY

2 MAJOR SUBDIVISION

Foreign Agricultural Service

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3 MINOR SUBDIVISION

Management Services Division

4 NAME OF PERSON WITH WHOM TO CONFER

Robert W. Johnson

5 TELEPHONE EXT.

475-3712

DATE

4-17-86

ARCHIVIST OF THE UNITED STATES

Francis S. Burke

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary has been requested

B DATE

11-12-85

C SIGNATURE OF AGENCY REPRESENTATIVE

[Handwritten Signature]

D TITLE

Assistant Administrator, Management

7 ITEM NO

1

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

This records disposition schedule is AMENDMENT 1 to a comprehensive records disposition schedule, NC1-166-78-1, approved for the Foreign Agricultural Service (FAS), on November 21, 1977.

COMPLIANCE REVIEW CASE FILES

Case files of internal compliance reviews of Agency programs, operations, procedures; and of external compliance reviews of Foreign Market Development Program Cooperators and others participating in Agency programs and operations.

The records consist of the official record copy of the review report, related work papers; and supporting documentation, including correspondence, memoranda and exhibits.

Authorized Disposition

Cut off file at end of Fiscal Year after close of case.

Destroy eight years after cutoff.

9 GRS OR SUPERSEDED JOB CITATION

10 ACTION TAKEN (NARS USE ONLY)

1 item

Copies to Agency, MCF, & NARS, 5-2-86, emb