REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U. S. Department of Agriculture

2. MAJOR SUBDIVISION
Foreign Agricultural Service

3. MINOR SUBDIVISION
Commodity and Marketing Program

4. NAME OF PERSON WITH WHOM TO CONFER
James Dever

5. TELEPHONE
202-720-1135

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☐ is not required; ☐ is attached; or ☐ has been requested.

DATE
11/18/93

SIGNATURE OF AGENCY REPRESENTATIVE
Almane Beall

TITLE
FAS Records Officer

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

1. Subsidy Payment Program.

   Domestic and international commodity price information, freight information, commodity worksheets and reports, price surveys and related information that document payments to exporters.

   TEMPORARY. Retire to Washington National Records Center when three years old. Destroy when eighteen years old.

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228