

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See instructions on reverse)

*NCO 16 Jun 81/H*

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Foreign Agricultural Service

2. MAJOR SUBDIVISION  
Data Systems Division

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Henry Dudka

5. TEL EXT

447-5645

LEAVE BLANK	
JOB NO	<u>NC1-166-81-1</u>
DATE RECEIVED	<u>June 16, 1981</u>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<u>8/12/81</u> Date	<u>Robert M. Warr</u> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
<u>6/11/81</u>	<u>Edward R. Bevin Jr.</u>	<u>Director, Management Services Division</u>

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
<u>1</u>	<p><u>U. S. Agricultural Trade System</u></p> <p>Machine-readable records containing data on U. S. imports and exports of agricultural commodities. The import files contain approximately 1700 agricultural or agricultural-related commodities. Information is at the commodity, country, month, district of entry, district of unloading, rate provision, type and economic class level of detail. The export files contain approximately 800 commodities and is at the commodity, country of destination, month, and customs district level. This system is adapted from U. S. Bureau of the Census data on all U. S. imports and exports.</p> <p>a. History File - Imports and Exports Contains detailed monthly data accumulated since January, 1967.</p> <p>Disposition: PERMANENT. Transfer annually in calendar year segments to the National Archives after data is validated.</p>	<u>NC1-166-78-1, item 69</u>	<u>2 items</u>

*Closed Out: 8-18-81: K.T.D.  
Copy to Agency, NNR, NNB & NNF*

## Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF  
2 2

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1 cont.	<p>U. S. Agricultural Trade System (cont.)</p> <p>b. Master File - Imports and Exports Contains summarized data for each <del>one</del><sup>3</sup> month period plus detailed monthly data for the most recent 2 year time span.</p> <p>Disposition:</p> <p>Temporary. Retained for a period of four months at the Washington Computer Center of the Department of Agriculture.</p>		