

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-258-08-4	DATE RECEIVED 5/12/08
1. FROM (Agency or establishment) United States Department of Agriculture		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Risk Management Agency (RMA)			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Erin Tecce or Debbie Lackey	5. TELEPHONE 816 926-7394	DATE 7/7/09	ARCHIVIST OF THE UNITED STATES <i>Adrienne Thomas</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached / page(s) are not needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 5/12/08	SIGNATURE OF AGENCY REPRESENTATIVE Rodger M. Matthews <i>Rjmm</i>	TITLE Agency Records Coordinator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>Risk Management Agency (RMA) was established by the Federal Agriculture Improvement and Reform Act of 1996. Prior to 1996, crop insurance programs were administered by the Federal Crop Insurance Corporation (FCIC).</p> <p>The role of RMA is to help producers manage their business risk through effective, market based risk management solutions and to preserve and strengthen the economic stability of America's agricultural producers. RMA operates and manages the FCIC in accordance with the Act.</p> <p>This schedule is applicable to all records regardless of medium.</p> <p>Requests for Interpretations</p> <p>The Common Crop Insurance Policy Basic Provisions (Basic Provisions) state that an interpretation of procedure (i.e., procedural handbooks, manuals, memoranda, or bulletins that contain procedures) must be obtained from FCIC in any mediation, arbitration, or litigation where such procedure is at issue. The Basic Provisions also specify that interpretations from FCIC will be binding in any such legal proceeding.</p> <p>Records include original requests, the final Interpretation, appeals and background documentation.</p> <p>DISPOSITION</p> <p>Cutoff at the end of the calendar year. Destroy 7 years after cutoff.</p>		