

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
		JOB NUMBER <i>NL-258-08-8</i>	
TO. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>5/12/08</i>	
1. FROM (Agency or establishment)  United States Department of Agriculture		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Risk Management Agency (RMA)			
3 MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Erin Tecce or Debbie Lackey	5. TELEPHONE 816 926-7394	DATE <i>7/7/09</i>	ARCHIVIST OF THE UNITED STATES <i>Abrienne Thomas</i>

6. AGENCY CERTIFICATION  
 I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached **2** page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required,     
  is attached; or     
  has been requested.

DATE <i>5/2/08</i>	SIGNATURE OF AGENCY REPRESENTATIVE Rodger M Matthews <i>Rjmatthews</i>	TITLE Agency Records Coordinator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>The Federal Agriculture Improvement and Reform Act of 1996 established Risk Management Agency (RMA) Prior to 1996, the Federal Crop Insurance Corporation (FCIC) administered crop insurance programs</p> <p>The role of RMA is to help producers manage their business risk through effective, market based risk management solutions and to preserve and strengthen the economic stability of America's agricultural producers RMA operates and manages the FCIC in accordance with the Act</p> <p>This schedule is applicable to all records regardless of medium.</p> <p><b>Maximum Yields</b></p> <p>Records include requests, approvals, denials, internal change requests, rescinded requests, AIP Underwriting Review sheets, Approved APH Production &amp; Yield Reports, Statement letter, Report of Acreage document (FSA-578), settlement sheets, weight tickets or gin sheets, written agreements, contract sheets, maps and decision memorandums</p> <p><b>DISPOSITION:</b></p> <p><b>Cutoff at the end of the Reinsurance Year. Transfer to the Federal Records Center 3 years after cutoff. Destroy 7 years after cutoff.</b></p>		
2	<p><b>Weekly Activity Reports</b></p> <p>Records include reports sent to Washington, DC to outline the week's activities.</p> <p><b>DISPOSITION:</b></p> <p><b>Cutoff at the end of the Calendar Year. Destroy 2 years after cutoff.</b></p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY-CONTINUATION		JOB NUMBER	PAGE 2 OF 2
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
3	<p><b>Insurance Industry Organizations</b></p> <p>Records include correspondence, meeting documentation, and industry newsletters</p> <p><b>DISPOSITION:</b></p> <p><b>Cutoff at the end of the Calendar Year. Destroy 3 years after cutoff.</b></p>		
4	<p><b>Non-Reinsured Supplementals</b></p> <p>Records include Non-Reinsured private policies as authorized by the Standard Reinsurance Agreement</p> <p><b>DISPOSITION:</b></p> <p><b>Cutoff at the end of the Calendar Year. Destroy 7 years after cutoff.</b></p>		