

REQUEST FOR RECORD DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-258-08-9	
1 FROM (Agency or establishment) United States Department of Agriculture		DATE RECEIVED 5/12/08	
2 MAJOR SUBDIVISION Risk Management Agency (RMA)		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Erin Tecce or Debbie Lackey	5 TELEPHONE 816 926-7394	DATE 23 July 12	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached 1 page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE 05/27/08	SIGNATURE OF AGENCY REPRESENTATIVE Rodger M Matthews <i>[Signature]</i>	TITLE Agency Records Coordinator
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7 ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>The Federal Crop Insurance Act (7 USC 1501 et seq) created the Federal Crop Insurance Corporation (FCIC) on February 16, 1938 within the Department of Agriculture Risk Management Agency operates and manages the FCIC in accordance with the Federal Agriculture Improvement and Reform Act of 1996</p> <p>FCIC Board Documentation</p> <p>Records include announcements, Board correspondence, members, lists of attendees, agenda and attendee meeting packages, board meeting minutes, legal and regulatory documents, issuances of the Board of Directors, bylaws, resolutions, supplements, amendments, memoranda of understanding, delegations of authority, and docket files of matters either considered, approved or rejected by the board</p> <p>This schedule is applicable to all records regardless of medium</p> <p>DISPOSITION</p> <p>Office of Record Cutoff at the end of the calendar year Transfer to NARA 10 years after cutoff Permanent</p> <p>a All other offices Cutoff at the end of the calendar year Maintain in office as required for business Temporary</p> <p>b Other Supporting Documentation</p> <p>2 Records include general supporting documentation not included above</p> <p>Office of Record Cutoff at the end of the calendar year Destroy 5 years after cutoff</p> <p>a All other offices Cutoff at the end of the calendar year Maintain in office as required for business but not to exceed 5 years Temporary</p> <p>b</p>		<p>see 3/28/12 revision attached VST 4/2/12</p>

March 28, 2012

Item 1. FCIC Board Documentation

Records include announcements, board correspondence, members, lists of attendees, agenda and attendee meeting packages, board meeting minutes, legal and regulatory documents or issuances of the Board of Directors, bylaws, resolutions, supplements, amendments, memoranda of understanding, delegations of authority, annual reports to the Secretary, budget presentations, reports of financial conditions and operation of the FCIC, and docket files of matters either considered, approved or rejected by the board

Disposition **PERMANENT**. Cutoff at the end of the calendar year **Transfer to NARA 10 years after cutoff**.

Item 2. Other Supporting Board Documentation

Records include drafts, notes, comments, background materials, and related working papers created during the drafting of records in item 1 of this schedule

Disposition **TEMPORARY**. Cutoff at the end of the calendar year **Destroy 5 years after cutoff**.