

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-258-08-13	DATE RECEIVED 7/3/08
1 FROM (Agency or establishment) United States Department of Agriculture		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Risk Management Agency (RMA)			
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Erin Tecce or Debbie Lackey	5 TELEPHONE 816 926-7394	DATE 7/7/09	ARCHIVIST OF THE UNITED STATES <i>Abigail Thomas</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached 1 page(s) are not needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manuel for Guidance of Federal Agencies,

is not required, is attached, or has been requested

DATE 6/23/08	SIGNATURE OF AGENCY REPRESENTATIVE Rodger M Matthews <i>R. Matthews</i>	TITLE Agency Records Coordinator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>Risk Management Agency (RMA) was established by the Federal Agriculture Improvement and Reform Act of 1996. Prior to 1996, crop insurance programs were administered by the Federal Crop Insurance Corporation (FCIC).</p> <p>The role of RMA is to help producers manage their business risk through effective, market based risk management solutions and to preserve and strengthen the economic stability of America's agricultural producers. RMA operates and manages the FCIC in accordance with the Act.</p> <p>This schedule is applicable to all records regardless of medium</p> <p>USDA Schedule N1-16-89-1, Item 1010 is being adopted for use by RMA</p> <p>Organization</p> <p>Records include material relating to organization analysis and planning or changes in organization functions, documents relating to overall functions and missions, and copies of organizational and functional statements, manuals, and charts Also includes material pertaining to the number of positions and grade levels/series required to perform program missions</p> <p>DISPOSITION:</p> <p><i>Permanent</i> Cutoff at the end of the calendar year. Transfer to NARA in 5 year blocks when 20 years old. PERMANENT</p>		